

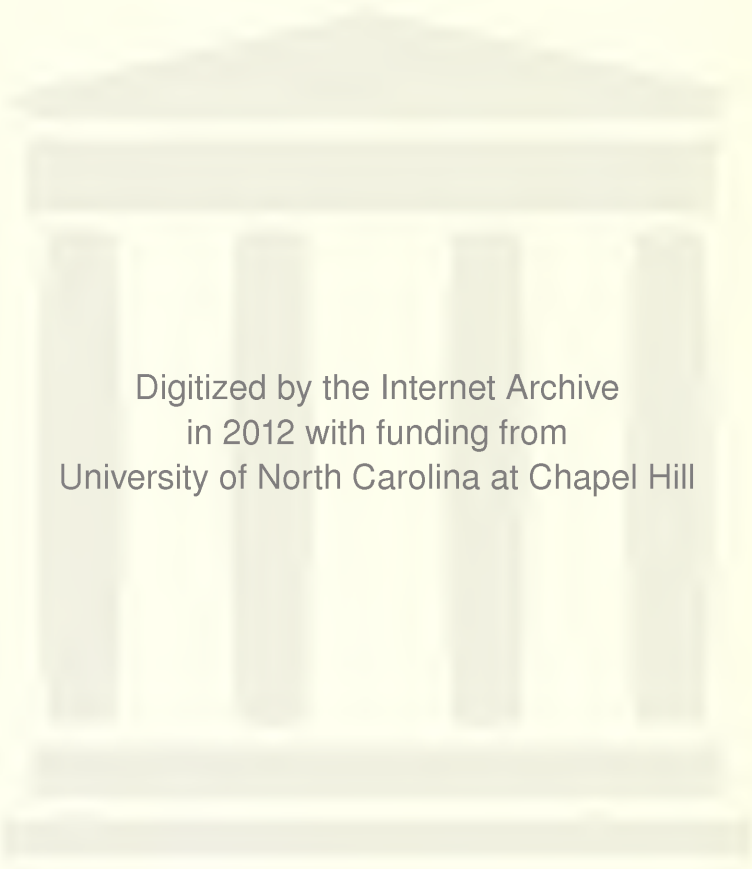
CHOWAN COLLEGE

CATALOG ISSUE 1971-1972



The Chowanian
September 1970

The completely modern high-rise residence hall for men opened in the fall of 1970, and is located on Union Street. The air-conditioned facility houses 280 male students.



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The Chowanian

CATALOG ISSUE — FOR ACADEMIC YEAR 1971-1972

PUBLICATION OF

CHOWAN COLLEGE

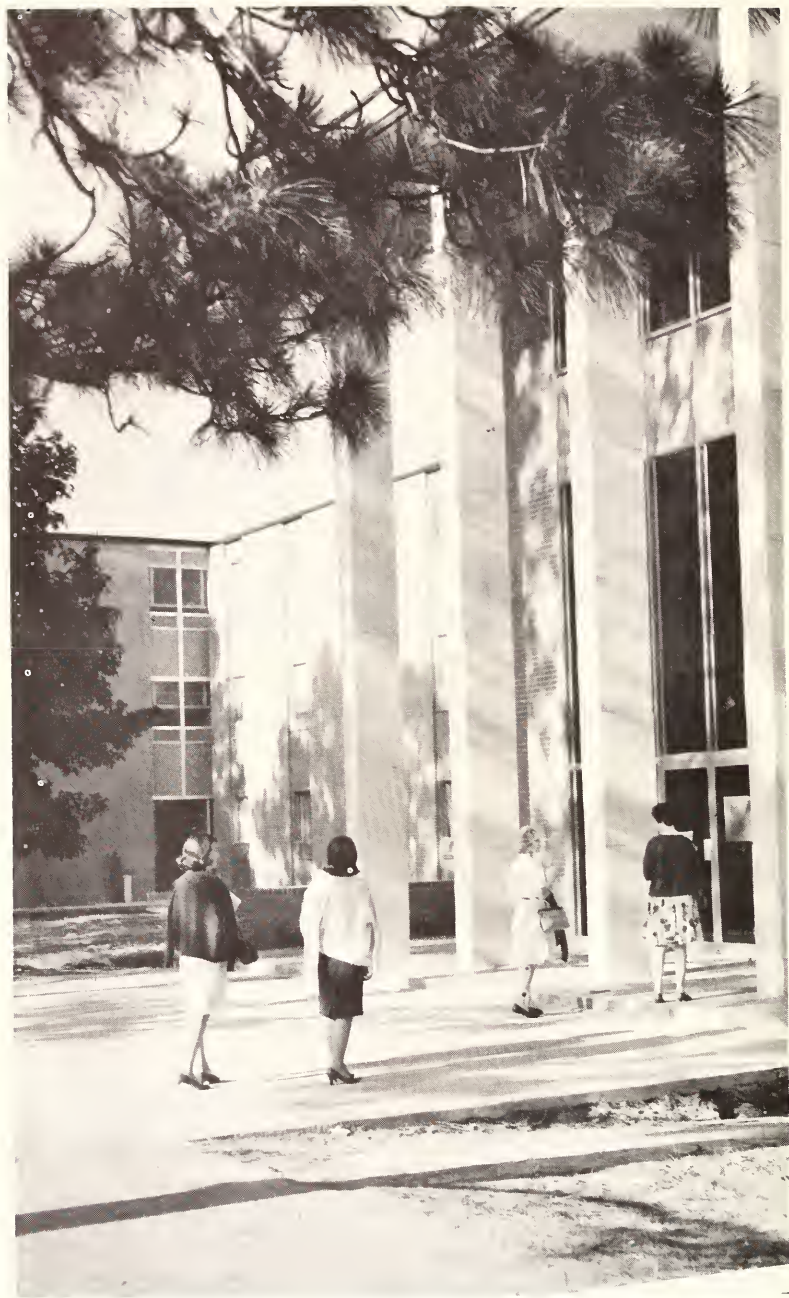
Murfreesboro, North Carolina 27855

Chowan College, established in 1848, is accredited by The Southern Association of Colleges and Schools, the North Carolina State Department of Education and the Association of North Carolina Colleges and Universities. It is a member of the American Association of Junior Colleges, the Council of Protestant Colleges and Universities and the American Council on Education.

"The heart of Christian education is education of the heart"

VOLUME CXXIII SEPTEMBER, 1970 NUMBER 2

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BELK HALL RESIDENCE FOR WOMEN

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1971

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1972

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College Calendar

SUMMER SESSION, 1971

FIRST TERM, JUNE 2 - JULY 8

SECOND TERM, JULY 9 - AUGUST 14

FALL TERM, 1971

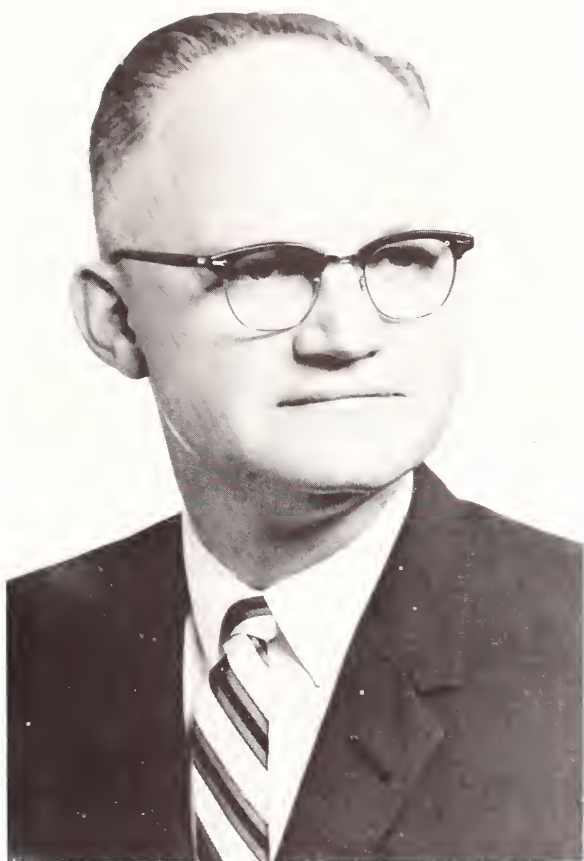
August 19-21 Thursday - Saturday	Faculty Workshop
August 22, Sunday	Freshmen and Transfer Students Arrive, Meet in McDowell Columns Auditorium, 7:30 p.m. Dormitories Open at 2:00 p.m.
August 23-24 Monday - Tuesday	Orientation for Freshmen and Transfer Students
August 23, Monday	Returning Students Arrive
August 24, Tuesday	Returning Students Meet With Advisers at 8:30 a.m.
August 25, Wednesday	Registration for Fall Semester Classes
August 26, Thursday	Fall Semester Classes Begin
August 28 - 29 Saturday - Sunday	Closed Weekend
August 31, Tuesday	Fall Convocation
September 1, Wednesday	Last Day Tuesday & Thursday Classes May Be Added
September 2, Thursday	Last Day Monday, Wednesday & Friday Classes May Be Added
September 8, Wednesday	Last Day Classes May Be Dropped
October . . . , Saturday (Date to be Announced)	Homecoming

FALL TERM, 1971, Continued

October 7, Thursday	Founder's Day Program
October 15, Friday	Mid-Term Grading Period
October 18 - 22 Monday - Friday	Campus Evangelism Week
November 24, Wednesday	Thanksgiving Holidays (Begin At Close of Classes)
November 29, Monday	Classes Resume
December 13 - 19 Monday - Friday	Fall Semester Examinations
December 17, Friday	Christmas Holidays

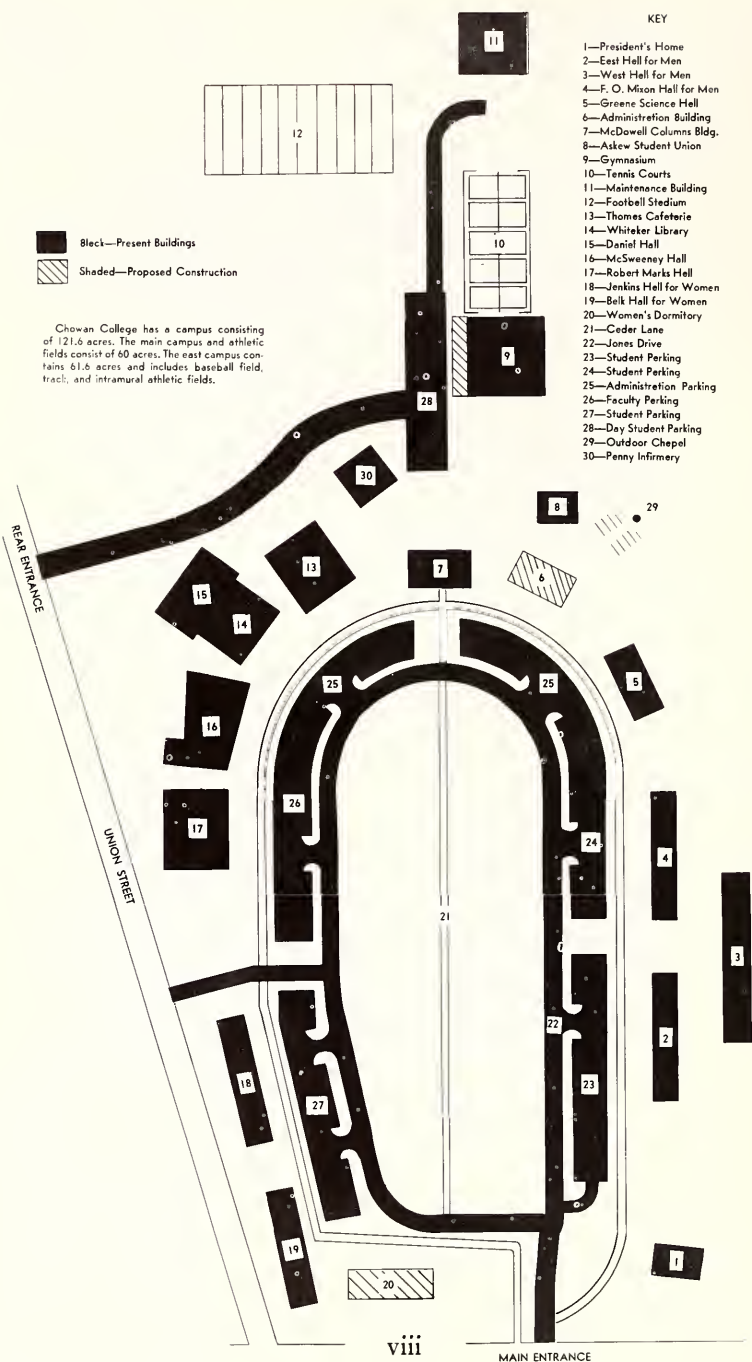
SPRING TERM, 1972

January 10 - 11 Monday - Tuesday	Faculty Workshop
January 11, Tuesday	Students Arrive on Campus, Dormitories Open at 2:00 p.m.
January 12, Wednesday	All Students Meet With Advisers at 8:00 a.m.
January 12, Wednesday	Registration for Spring Semester Classes at 10:30 a.m.
January 13, Thursday	Spring Semester Classes Begin
January 19, Wednesday	Last Day Tuesday & Thursday Classes May Be Added
January 20, Thursday	Last Day Monday, Wednesday & Friday Classes May Be Added
January 25, Tuesday	Spring Convocation
January 26, Wednesday	Last Day Classes May Be Dropped
March 10, Friday	Mid-Term Grading Period
March 13 - 17 Monday - Friday	Christian Focus Week
March 31, Friday	Spring Holidays (Begin at Close of Classes)
April 10, Monday	Classes Resume
April 21, Saturday	Spring Festival
May 4, Thursday	Honors Day
May 5 - 12 Friday - Friday	Spring Semester Examinations
May 14, Sunday	Baccalaureate Service
May 14, Sunday	Graduation Services



DR. BRUCE E. WHITAKER
President of Chowan College

Diagram Chowan College Campus





DR. B. FRANKLIN LOWE, JR., *Dean of the College*



CLAYTON LEWIS, *Dean of Students*



GREENE SCIENCE BUILDING



MODERN STUDENT CENTER

General Information

Nature of the College

Chowan College is a two year, co-educational college, supported by the Baptist State Convention of North Carolina.

Chowan College follows in the time-honored tradition of smaller, church-related colleges where one finds such advantages as a real sense of "belonging" to the college family, instruction based on Christian presuppositions, economy in tuition and boarding expenses and definite interest in the individual on the part of the faculty.

Chowan is the second largest two-year college related to the Southern Baptist Convention and the second oldest (1848) of North Carolina's seven Baptist colleges.

This co-educational institution has celebrated an unprecedented period of progress in growth and service as an institution of Christian Higher Education. The total enrollment is over 1,300 students. The plant evaluation is over \$8,500,000. However, the trustees and administration are determined that quality rather than quantity shall ever be the primary consideration. They realize that the smaller, well-equipped and accredited junior college is able to offer a quality and type of education which the larger institution can never provide for youth who are standing at the doorway of their higher educational experience.

This Christian Junior College exists for the student, propagates with unyielding tenacity its avowed purposes, and operates within a framework of responsibility to achieve academic excellence, while shouldering the responsibility of maintaining Christian commitment through its entire program.

By action of the Board of Trustees of Chowan College, the college is operated on a non-discriminatory basis as regards race, creed or color. This includes employment, admissions, housing, scholarships and grants-in-aid, and public functions.

Purposes of the College

1. To provide quality higher education—influenced by Christian pre-suppositions relative to the educational task—and to help the individual student to gain a philosophy of life which will lead

2 *Chowan College*

to the development of responsible citizens and Christian leaders —both lay and professional.

2. To give thorough training in the standard disciplines to those students who wish to pursue the baccalaureate in other higher educational institutions, and to afford those whose formal education will not extend beyond an associate degree program an excellent vocational instruction on the backdrop of a liberal arts education.
3. To meet the personal needs of the individual student and to make his stay at Chowan as meaningful as possible by providing him with effective academic and social counseling.

Heritage

Chowan College first opened its doors on October 11, 1848, as a result of the interest and influence of the Baptists of Northeastern North Carolina and Southeastern Virginia. For 62 years the institution was known as the Chowan Baptist Female Institute; in 1910 its name was changed to Chowan College.

The college was first located on the old Hertford Academy lot and it used the Banks School building and equipment. Three years later the college moved to the McDowell Columns, a building which serves today as the campus administration headquarters.

Chowan College remained open during the Civil War, although a number of southern colleges closed. By the latter part of the 19th century Chowan was recognized throughout the South for its high standards in scholarship and culture.

The 20th Century brought continued progress to the college by way of additional buildings and equipment and the maintaining of consistently high standards. However, due to a shortage of students occasioned by World War II, the college closed its doors in 1943. Since its reopening in 1949, Chowan has had a phenomenal growth both in enrollment and physical facilities. It also received full accreditation from the Southern Association of Colleges and Schools in 1956.

Campus

The college's campus consists of 241.6 acres with the main campus and athletic fields being a part of a tract of 60 contiguous acres of land. The east campus contains 54 acres.

The main campus is monumented with ancient pines and majestic oaks. A circular drive (seven-tenths of a mile in length) provides easy access to the campus facilities and encircles a beautifully landscaped oval lawn, which is divided only by historic Pine Walk, the main approach to the graceful McDowell Columns.

Numerous new buildings, of both contemporary and modern design, front on Pine Walk and provide comfortable space for living and study. Five of these buildings — three dormitories, classroom building, cafeteria, and library—are fully air-conditioned.

Buildings

McDowell Columns (Administration) Building, erected in 1851 is a beautiful brick and concrete structure, with massive columns and broad veranda, so characteristic of the old South.

The South Building, a later addition which joins the rear of "The Columns," contains administrative offices, and an indoor swimming pool, as well as the college auditorium, which has a seating capacity of 800.

The Whitaker Library, a three-story contemporary structure of modern design, was constructed in 1968 to shelve 100,000 volumes and contains space for more than 400 students and faculty in several reading areas. Also housed in this structure are items of historical interest to Chowan College and the region of northeastern North Carolina and Tidewater Virginia.

The Daniel Fine Arts Building, an ultra-modern structure erected in 1968, contains space and equipment for music, drama, and continuing expansion of Chowan's program of the fine arts, including practice rooms and choral rooms for various musical organizations active on campus and functioning as part of the Department of Music.

The Green Science Hall, erected in 1956, was modern in every respect at the time of its construction, having spacious laboratories, classrooms, lecture halls, and faculty offices. With a rapidly expanding body of scientific knowledge and a larger student body, this building is becoming inadequate. Thus a new science building is being planned for the immediate future.

The Askew Student Union, located on the banks of a beautiful, tree-studded ravine, is the headquarters for the work of the Baptist Student Union and contains a large activities room as well as the office of the college chaplain and a lounge area.

Robert Marks Hall was erected in 1963-64 and dedicated in May of 1964. Marks Hall is a three-story building of contemporary and modern design housing 23 classrooms, 22 faculty offices and equipment for closed circuit television. An outstanding feature of this facility is a large 175 opera-type seat lecture hall. The building was provided primarily by gifts from the family of the late Robert F. Marks of Boykins, Virginia.

The Penny Infirmary, erected in 1964, was provided primarily by Mrs. W. S. Penny of Raleigh. The facility serves both men and women with two floors of space, including treatment rooms, wards and complete air-conditioning.

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The Gymnasium is used for indoor physical education activities and athletic events. The building also has classrooms for physical education purposes, dressing rooms for physical education classes, visiting teams and home team, and offices for members of the department of physical education.

McSweeney Hall houses the department of graphic arts. This unique department of the college was made possible by newspaper publishers of North Carolina and Tidewater Virginia. The first building (40'x70') was erected in 1953; a 40'x60' addition was completed in 1956. In 1962 members of the North Carolina Press Association contributed funds for the erection of a modern and attractive addition that doubled the floor space. The building is named in honor of John McSweeney, first chairman of the department, and now Professor-Emeritus of Graphic Arts.

Thomas Cafeteria, erected in 1959, is fully air-conditioned. It provides the main dining area and private dining rooms for special meetings of students, faculty, or other groups. During the summer of 1964 an addition was made to the cafeteria which doubled the dining area and now provides a student store and related facilities. This structure is named in memory of Dr. R. P. Thomas, long-time member of Chowan's Board of Trustees.

The President's Home is a two-story brick house at the entrance to the campus.

Belk Hall for Women, erected in 1964, is a three-story brick building. It houses 200 students and is fully air-conditioned. The structure is completely modern in design and provides lounges on each floor as well as convenient built-in furniture. The hall is named in honor of Mrs. Erwin Belk, Charlotte, North Carolina.

Jenkins Hall for Women, erected in 1958, is an ultramodern and functional unit which provides most attractive and desirable accommodations for young women at Chowan. This residence was named in memory of Charles H. Jenkins and in honor of his mother, Mrs. Olivia Benthall Jenkins.

College Street Residence for Men, acquired in 1964, was renovated completely and now provides residence for 36 students. It includes modern facilities, lounges, kitchenette and an apartment.

The F. O. Mixon Hall for Men, a two-story residence hall of modern design erected in 1954, accommodates 100 students. It has lounge space and an apartment for a dormitory resident.

East Hall for Men, was erected in 1960. The three-story brick building provides the most modern living accommodations for 118 students.

West Hall for Men was erected in 1963. The three-story brick building houses 216 students. It is completely modern, with lounges on each floor, lavatories in each room, convenient built-in furniture and is fully air-conditioned.

Union Hall is a nine-story men's residence hall, erected in 1970.

This beautiful building, located on Union Street, is fully air-conditioned and modern in every respect. It houses 280 men.

Development

Projected expansion of facilities by 1973, the year Chowan College observes its 125th anniversary, necessitated the launching of a campaign to raise funds to turn these needed facilities into realities. Chowan College's Board of Trustees and administration were immediately aided in projecting development needs by members of the college's Board of Advisors and other outstanding leaders, friends of the college, from several states. The goal for the first phase of the campaign, adopted by the Board of Trustees in session September 26, 1966, was \$500,000.00, to be applied to the cost of the Bruce E. Whitaker Library and the Fine Arts building. The first phase goal was exceeded by \$38,387.00 by December 16, 1966, and other phases following have been as successful, as friends of Chowan College use tangible means to display their loyalty and support.

Annual Planning Conferences, utilizing outstanding leaders from North Carolina and Virginia, have helped give wise direction to Chowan College's development programs, sustaining the college's campaign to raise funds for necessary expansion of facilities. Planning conference discussions and conclusions related to many matters other than buildings and expansions of the physical plant, yet these conclusions and recommendations all require "bricks and mortar" for successful attainment.

DEVELOPMENT PROGRAM ATTAINMENT PROJECTION

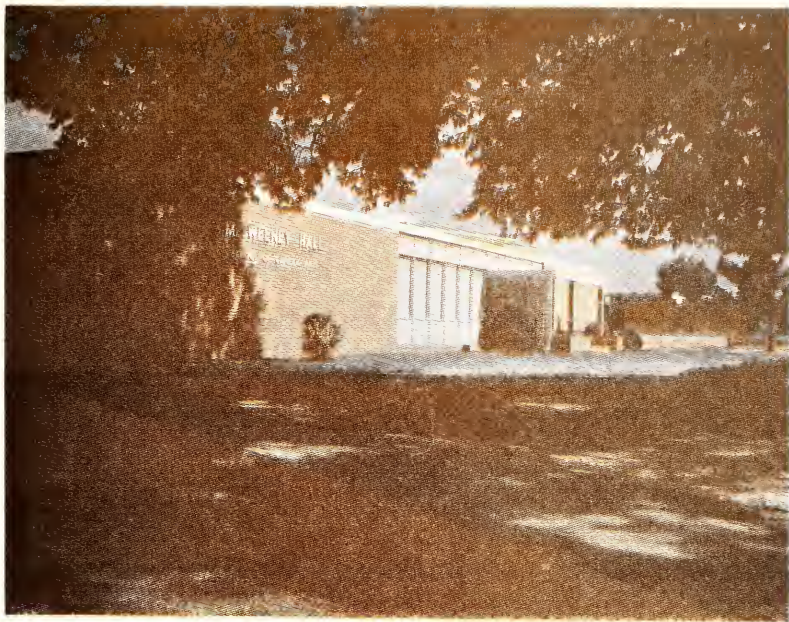
COST	ITEM	GRANTS-LOANS	GIFTS
\$ 1,200,000.00	Science Building - equipped	\$1,200,000.00	
550,000.00	Living Endowment		\$ 550,000.00
4,500,000.00	General Endowment		4,500,000.00
100,000.00	Land Acquisition		100,000.00
950,000.00	Auditorium-Chapel	450,000.00	500,000.00
950,000.00	Residence Hall	950,000.00	
950,000.00	Gym-Fieldhouse	200,000.00	750,000.00
300,000.00	Administration Building		300,000.00
\$10,000,000.00		\$2,800,000.00	\$6,700,000.00



MODERN PENNY INFIRMARY



THOMAS CAFETERIA



McSWEENEY HALL



WEST HALL RESIDENCE FOR MEN



EAST HALL RESIDENCE FOR MEN



DANIEL HALL FOR THE FINE ARTS

Campus Life

COLLEGE ORGANIZATIONS

New students are welcomed into all organizations except those whose members are invited in recognition of their eminence in scholarship, athletics, writing, music, dramatics or special phases of leadership. Announcements concerning organizational activities are posted on bulletin boards, published in weekly issues of the College newspaper, and noted in assembly bulletins.

COLLEGE COMMITTEES

Students are currently serving on the following college committees: Chapel-Assembly, Class Absences, Scholarship, Library, Athletics, Graduation, Housing, Cafeteria, Clothing and Etiquette, Publications, Intramurals, Hospitality, Health, Events, Student Activities, and Faculty-Student Relations. The student members have voting rights and thus share in planning social, operational, and academic phases of the College.

STUDENT GOVERNMENT

All students are automatically members of the Student Government Association of Chowan College. The organization offers them opportunities for gaining experience in democratic procedures and for participating in the operation of the college. Through the senate they voice their points of view and recommendations to the administration. Also, within the limitations of power granted to the association by the President of the College, the organization administers and enforces regulations governing student conduct.

RELIGIOUS ACTIVITIES

A full-time chaplain, whose office is in the Askew Student Union, is on the college staff. He seeks to interpret the place of religion in society and in the Chowan College community. He ministers to students by helping them translate their worship into Christian living. All religious activities, including the twice-weekly chapel-assembly programs, are coordinated by the chaplain.

A varied program of religious activities is offered to challenge the interest of students and to meet their needs. Each semester the Baptist Student Union sponsors a lecture series by Christian laymen and scholars who relate Christianity to some phase of contemporary life. During Evangelism Week and Christian Emphasis Week, students have opportunity to hold individual and small group conferences with guest speakers.

Opportunities for effective service, spiritual growth, and social

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fellowship are provided for students through the activities of the *Young Woman's Auxiliary* and the *Ministerial Alliance*.

Students are invited by the churches of Murfreesboro and the surrounding area to participate in their worship services. Located within Murfreesboro itself are Baptist, Methodist and Episcopal churches. Other churches located in the immediate vicinity of Murfreesboro are Roman Catholic, Presbyterian, Friends, Latter Day Saints, Free Will Baptist, Church of God.

CAMPUS CLUBS

Monogram Club. To be eligible for membership in the Monogram Club, the student must be a member of a varsity athletic team and participate in intercollegiate competition.

Student Chapter of National Education Association. This organization is open to students who plan to teach. It aims to keep the prospective teacher informed of educational developments and to develop a strong professional attitude toward the teaching profession.

Student Nurse Association of Chowan College. This organization is open to students of Nursing. Its purpose is to help students understand developments in Nursing as a profession and to help them understand the responsibilities of Registered Nurses in society.

Community Theatre. This organization is open to both townspeople and students interested in dramatic arts. The group presents its productions in the College auditorium.

Circle K International. The club offers both service and social opportunities to the student. It is affiliated with Kiwanis International and is open to male students with 1.7 grade point average.

Spanish Club. Composed of students who have satisfactorily completed two years of high school Spanish or two semesters of College Spanish, the club meets once a month. The purpose of the club is to encourage the use of the oral language and to learn more about the culture and customs of the Spanish-speaking countries.

Women's Recreation Association (WRA). See athletics.

ATHLETICS

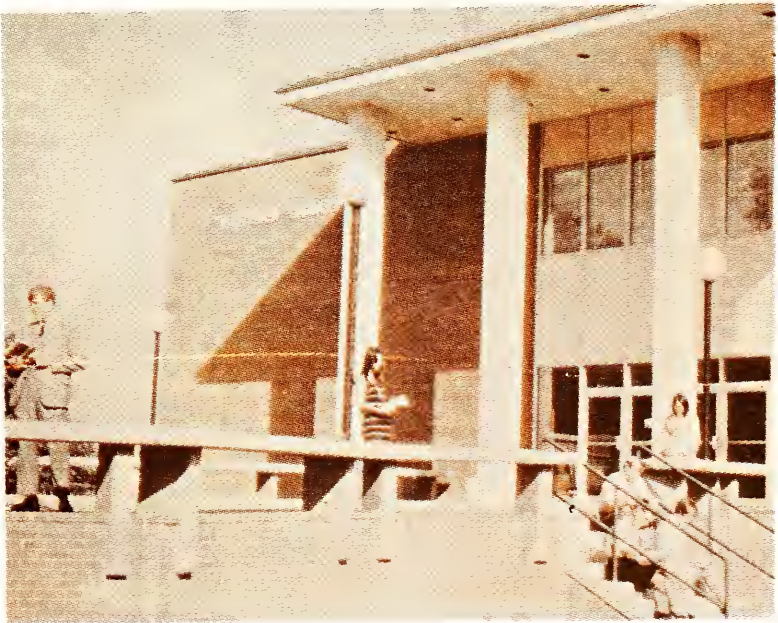
INTERCOLLEGIATE ATHLETICS

The intercollegiate sports program for men consists of basketball, baseball, cross country, golf, football, tennis, and track. For women the intercollegiate program includes volleyball, basketball, and tennis. Every intercollegiate activity is under the personal supervision of qualified coaches.

The Director of Athletics has general supervision of intercollegiate athletic activities. Chowan College is a member of the National Junior College Athletics Association and the Cavalier-



HISTORIC McDOWELL COLUMNS BUILDING



MODERN WHITAKER LIBRARY

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Tar Heel Junior College Athletic Conference and is governed in matters of eligibility by the constitution and bylaws of this organization.

INTRAMURAL SPORTS

Recognizing the importance of physical education in maintaining good health, Chowan makes available to every student an extensive program of intramural athletics. This program, conducted under the supervision of the Athletic Department, includes tag football, volleyball, basketball, softball, tennis, horseshoes, and ping pong. Participation and competition is by residence hall divisions.

WOMEN'S RECREATION ASSOCIATION (WRA)

A varied program of athletic and recreational activities for women is provided by the Women's Recreation Association under the supervision of the Department of Athletics. Intramural competition is held in volleyball, basketball, softball, tennis, badminton, and horseshoes. Recreational clubs such as Choreography, Knitting, and Varsity Pep Squads for Cheerleaders, Majorettes, and Drill Team (Bravettes) are also sponsored by WRA.

FELLOWSHIP OF CHRISTIAN ATHLETES

A chapter of Fellowship of Christian Athletes is sponsored by faculty members and coaches in the Department of Athletics. Members of this group meet weekly for breakfast in the President's Room of Thomas Cafeteria.

DRAMA

Chowan Players. For students interested in theatrical activities, Chowan Players offers opportunities for helping to produce plays for both the student body and community, and for neighboring high schools. Plays ranging from classic to modern are selected. For instance, *South Pacific*, *Our Town*, *Pygmalion*, *Diary of Ann Frank*, *Were You There?*, and *Showboat* have been produced in the past few years.

Children's Theatre. Established in 1966 for the purpose of taking "live theatre" to Eastern North Carolina and Virginia elementary schools, Children's Theatre has brought pleasure to many children. Adult parts are taken by Chowan Players and children's parts are taken by local school children.

MUSIC

Membership in the *College Choir* is open to all students who are interested in choral music. On-campus appearances of the Choir include annual Christmas and Spring concerts.

Membership in the *Chowan Touring Choir* is selected by audition from the College Choir. The Touring Choir takes an extended off-

campus tour in the Spring of the year as well as making several off-campus appearances throughout the year.

Membership in the *College-Community Chorus* is open to all students and persons from the surrounding communities. This organization presents two concerts, one in the Fall and one in the Spring, each accompanied by orchestra.

Membership in the *College Band* is open to all students who are interested in playing band music.

The *Chowan College Orchestra* is open to all students, faculty and community persons with the permission of the director.

Other *Ensembles* are organized from time to time as the demand exists.

The *Chowan College Concert Association* brings outstanding vocal and instrumental musicians to the campus four times each year.

HONOR SOCIETIES

Phi Theta Kappa is a national, honorary, scholarship fraternity for the junior colleges of America and is open to students with a two-point average, who are recommended by a faculty committee and approved by the student members of the organization.

Phi Beta Lambda, an organization affiliated with both state and national organizations, is open to all students who are enrolled in the Department of Business and maintain a "C" average. The organization provides a means for social contacts within the department. It sponsors programs, the purpose of which is to prepare students for useful citizenship and better qualities that will enable more effective participation in business, professional, and community life.

Alpha Pi Epsilon is a national honorary society for secretarial students who make a two-point-plus average in their studies.

Delta Psi Omega is an honorary dramatic fraternity for those students who do a high standard of work in dramatics. It also provides a wider fellowship in the college theatre throughout the United States and Canada.

CULTURAL ACTIVITIES

Through the combined facilities of the college and the community, students have the opportunity to attend numerous programs—lectures, plays, concerts, recitals, motion pictures, and art exhibits—designed to enrich their educational experiences.

The *Chowan Student Government Association* through the help of the Student Activities Committee sponsors an entertainment series which brings popular groups to the campus.

PROGRAM OF VISITING SCHOLARS

The visiting scholars program is sponsored by the Association

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of Eastern North Carolina Colleges, an organization with fifteen member institutions of higher education. This program brings outstanding scholars to the campus. They lecture at student convocations, lead seminars, visit classes, and meet informally with students and faculty. The Visiting Scholars Program serves as a supplement to existing curricular offerings since the distinguished scholars come from different parts of the country and from a wide range of academic disciplines.

MATHEMATICS AND SCIENCE SEMINARS

Professors in the Mathematics and Science Departments present monthly seminars on related topics of a general nature. These seminar topics are purposely nontechnical.

SOCIAL LIFE

Many occasions for individual and group expression are offered by College-sponsored student organizations. Included are motion pictures, a comprehensive intramural program, weekend tours, and a variety of residence hall and club events. The Student Government Association is actively engaged in sponsoring a broad range of social and entertainment events.

STUDENT PUBLICATIONS

All Chowan College publications, brochures and booklets, are produced by students under the instruction and supervision of faculty members in the Department of Graphic Arts.

The Chowanian: This is a pictorial periodical disseminating information about Chowan College to alumni, high schools in North Carolina and Virginia, and friends of the College.

The Graphic Arts Press: This is a standard size newspaper edited and published by students and faculty in the Department of Graphic Arts. Associated Press wire service is used in news sections. Occasionally this publication is sent to newspaper publishers throughout Southeastern United States.

The Chowanoka: This is the yearbook, edited by a staff of students with the guidance of a committee of faculty advisors. Student staff members are responsible for the layout and design of this publication.

Smoke Signals: This is a weekly tabloid newspaper edited by students under the supervision of a faculty advisor. It carries news and pictures of student activities.

The Student Handbook: This publication contains information about social rules and regulations for Chowan College students. It is distributed and studied during orientation programs.

★ All student publications must be approved by the administration before they can be printed and circulated.

STUDENT SERVICES

COUNSELING

Chowan College maintains an active counseling relationship with each of its students through an advisory system. Each student is assigned to a faculty advisor, who is available for academic and personal counseling. Advisor-advisee meetings are held twice each semester, and students are expected to confer individually with their advisors at least once each semester.

Counseling in non-academic matters is provided by the Dean of Students, Associate Dean of Students for Women, Associate Dean of Students for Men, the Chaplain, and the Counselor who is housed in the College Counseling Center.

Professional counseling services are oriented to early identification of the assistance with academic, vocational, and personal problems. Testing facilities of a vocational and diagnostic nature are available.

Because Chowan College is a two-year institution with ninety



ROBERT MARKS HALL CLASSROOM BUILDING

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per-cent of the enrollment participating in transfer programs, professional counseling is available to students transferring to senior colleges and universities. A college day program with representatives from senior institutions in North Carolina, Virginia, and South Carolina is held annually on the Chowan College campus for the benefit of transferring students.

TRANSFER TO SENIOR INSTITUTIONS

Chowan College graduates transfer to a wide variety of senior institutions. Representative of the senior colleges and universities to which Chowan's graduates are attracted are North Carolina State University, University of North Carolina, East Carolina University, Campbell College, Atlantic Christian College, Meredith College, North Carolina Wesleyan College, Appalachian State University, Western Carolina University, Elon College, High Point College, Belmont-Abbey College, University of North Carolina at Greensboro, Greensboro College, Guilford College, University of Tennessee, East Tennessee State University, Virginia Polytechnic Institute, Virginia Commonwealth University, University of Richmond, University of Virginia, College of William and Mary, Old Dominion College, Longwood College, South Dakota State University, Rochester Institute of Technology, Sam Houston State University, University of Delaware, Lynchburg College, Arkansas State University, and Virginia Wesleyan College. This is, of course, only a partial listing of the institutions to which Chowan students transfer. The individual's curriculum, his individual preference, and his grade-point average determine, in most cases, the senior college or university to which a Chowan graduate will transfer.

HEALTH SERVICES

Each incoming student is required to forward to the Director of Admissions a physical examination and health report. This report is made available to the college nurse, who maintains a health record on every student.

Nurses are on twenty-four-hour duty in Penny Infirmary. A Registered Nurse is on duty from 7:30 a.m. to 4:00 p.m. daily, Monday through Friday. A Licensed Practical Nurse is on duty at night, Monday through Friday, and on call during weekends.

Beds in Penny Infirmary are used primarily for acutely ill students who respond rapidly to rest and conservative treatment. If the student's condition worsens or response to treatment is slow, arrangements are made for treatment and laboratory studies according to instructions from parents.

Hospital accommodations are available in Ahoskie, North Carolina, a twenty-minute drive from the college. The services of local physicians are used by Chowan students. Such services and any prescriptions are the financial responsibility of the student.

Dormitory students who find it necessary to miss classes be-

cause of illness should consult the nurse before the time the class meets in order to obtain an official excuse. Day students who miss classes must bring a note from home or a physician in case of a prolonged illness.

HOSPITAL AND ACCIDENT INSURANCE

Chowan College carries Hospital and Accident Insurance on all students. After the insurance is in force, it applies at all times, on and off the campus. The individual student is responsible for seeing that his claim is filed.

STUDENT CENTER

For the convenience of all Chowan College students, there is provided in the Student Center, located on the ground floor of Thomas Cafeteria, a book store, the post office, and a recreation room containing a snack bar operated by the cafeteria management.

STUDENT MAIL AND MESSAGES

Every student, whether boarding or day, is assigned a post office box and receives mail and intra-college messages through the College Post Office.

LAUNDRY

Arrangements have been made with a local linen supplier to furnish a dormitory student two sheets, one pillow case, and three bath towels each week. These linens are distributed weekly to individual lockers in the dormitories. Further information and a reservation card will be mailed to students prior to the opening of the fall term. There is a fee for this service and students participate on a voluntary basis.

THOMAS CAFETERIA

Thomas Cafeteria seats 750 persons. All resident students and students staying in approved homes are required to take their meals in Thomas Cafeteria.

Students and faculty serve on the *Cafeteria Committee*, which meets monthly with the Food Service Director to discuss all matters dealing with food service.

The Wednesday Night Dinner has become a special occasion for students at Chowan College. Thomas Cafeteria takes on a festive air with tablecloths, candles, and seasonal decorations. Students dress in business or Sunday attire and dine in an atmosphere conducive to propriety and good taste in conduct and appearance.

WHITAKER LIBRARY

Whitaker Library, dedicated in 1968, is a handsome, efficient, modern building designed to be the center of the educational process. It provides seating space for more than 290 students, in-

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luding space at 176 individual study tables. Here also is the Antiquities Room, which serves as a despository for old and rare books.

The book collection numbers approximately 33,000 volumes and is growing at the rate of 3,000 volumes yearly. Periodicals, micro-film, and books are selected by the teaching faculty and are readily accessible on open shelves.

Whitaker Library is open 76 hours per week and is well staffed to provide complete services to students.

CAMPUS VISITS AND ORIENTATION

An admissions interview by applicants is not normally required by the Committee on Admissions, but it strongly recommends that candidates visit the College if possible. With sufficient notice, the Admissions Office will make arrangements for overnight accommodations and meals on campus for visiting applicants.

Prior to enrollment all new students will receive a letter in-



TWO OF CHOWAN'S ATTRACTIVE COEDS

forming them when to arrive on the campus for an orientation program. Orientation affords new students the opportunity to become acquainted with rules and regulations, the aims and objectives of the college, its traditions and customs, the curriculum, extracurricular activities, student leaders, and faculty and staff members.

DISCIPLINE

Ultimately, college discipline is in the hands of the president, the deans, and the faculty, who administer policies adopted by the Board of Trustees. The purpose of discipline is to maintain order in the institution and to develop good character in its students. At Chowan discipline is guidance oriented. Fortunately, other means are seldom needed to secure good conduct, but when necessary, they are used in the form of probation, suspension, or expulsion.

The College reserves the right at all times to exclude students whose conduct or academic standing it regards as undesirable without specifying any further reason for exclusion. In some cases, fees will not be refunded, in whole or in part, and neither the college nor any of its personnel or officials shall be under any liability whatsoever for such exclusion.

Furthermore, the college reserves the right to change its policies upon proper notice.

KEY REGULATIONS

Among the key regulations of the college are:

1. The College will not tolerate student disorders. Any student found guilty of violating the Chowan College Policy on Student Disorders, a policy explained during orientation programs, will be subject to suspension or expulsion, depending upon the nature of the violation.

2. The College is opposed to the use of alcohol beverages by students. Drinking or the possession of intoxicating beverages on the campus is not permitted.

3. Gambling, lying, cheating, stealing, and using profanity are forms of unacceptable behavior, and may be cause for suspension.

4. Any student who without medical prescription, possesses transports, or engages in the illegal sale or use of amphetamines, barbiturates, hallucinogenic narcotics, and marijuana will be subject to dismissal from the college.

5. The possession of firearms and pyrotechnics, whether in the dormitory or at any other place on the campus, is not permitted.

IDENTIFICATION CARDS

Until permanent ID cards are issued, the Bursar's receipt serves as a temporary means of identification. Once ID cards

have been received, students are responsible for having them in their possession at all times, on and off campus.

Since students are required to present ID cards when eating in Thomas Cafeteria and cashing checks in Murfreesboro, caution should be taken in caring for the card.

Any Chowan student must produce his identification card when called upon to do so by any authorized official of the college, or any authorized civil official.

Lost ID cards can be replaced for \$3.00.

Lending an ID card or using another student's ID card is forbidden and is considered an act of falsification.

LIVING ACCOMMODATIONS

All students who do not live in Murfreesboro or near Murfreesboro with their parents must live on campus unless given permission in writing to seek rooming accommodations in conveniently located private homes which have been approved by the Dean of Students and Director of Housing.

Room assignments are made in the office of the Director of Housing on a non-discriminatory basis as regards to race, color, or creed. No one is permitted to change rooms without written permission from the Director of Housing. A fee of \$5.00 is charged for an authorized room change. Students making unauthorized changes are subject to penalties. No furnishings may be taken from a room in any residence hall without permission of the Head Resident.

No student is allowed to keep pets in residence halls.

Students are required to keep their rooms clean and in order. The occupants are held responsible for any damage to their rooms, both furnishings and to the buildings. The cost of damage to the building outside the occupants' room may be charged on a pro rata basis to the residents of the building.

The misuse of a radio, television, record player, or tape recorder will necessitate confiscation until the end of the term.

Residence Halls are to provide the wholesome influence of a well-ordered Christian home and should afford conditions favorable to study and group living.

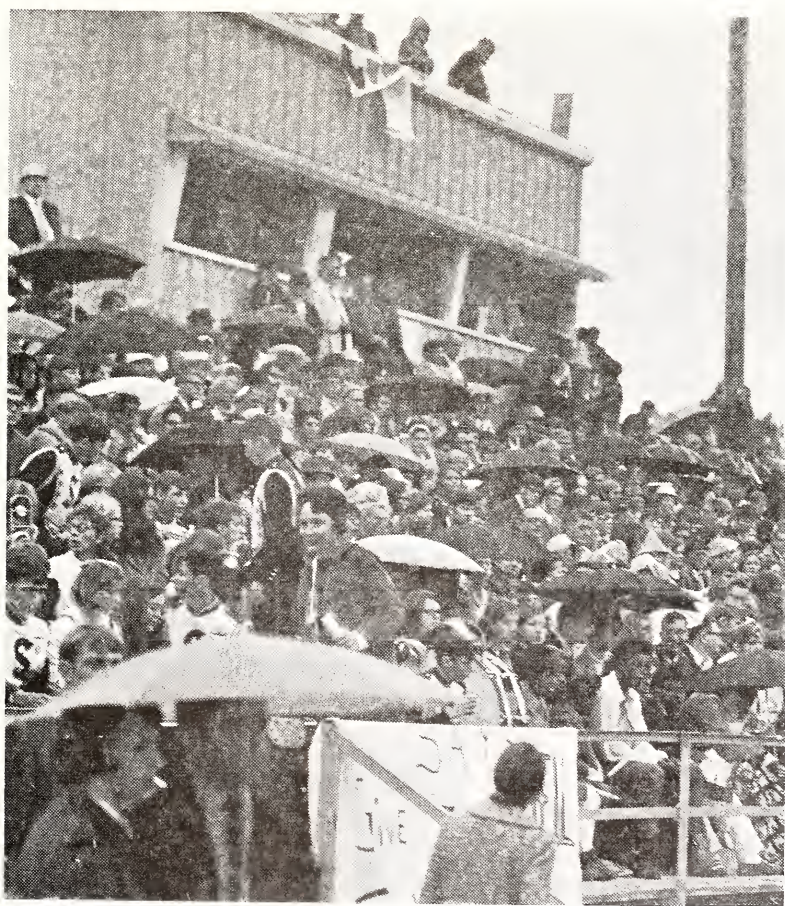
AUTO REGULATIONS

The college encourages students not to bring cars to the campus. In the event however, that a student feels that he has need of an automobile, he will be permitted to bring one, providing that it is properly insured and providing that it is properly registered through the Office of the Dean of Students and the Business Manager of the College. The request to register a car will be initiated through the Office of the Dean of Students. Registration decals will be given to the student when he pays his automobile registration fee

in the Office of the Business Manager and must be displayed as designated by existing policy. At such time the student will be assigned a specific parking lot, and a student will be permitted to park only in the lot assigned to him. Improper parking will result in parking violation tickets and may result in the forfeiture of one's rights to have a car on campus.

Automobile registration fees are as follows: (1) \$15 for nine months (two semesters in the same academic year), or (2) \$10 per semester. For summer school the registration fee will be \$5 per each term of the summer session. These fees are non-refundable under any circumstances.

Students on preliminary suspension, social campus, or disciplinary probation may have a car only with the permission of the Dean



HOMECOMING FOOTBALL GAME IN THE RAIN

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of Students. When permission is granted the student will be assigned to a special parking area. Such students will turn over their keys to the Dean of Students and will have access to their cars only on the weekends and for special occasions.

The Dean of Students may revoke the automobile privileges of any student when there is due cause.

While the college will, through its normal security measures, attempt to patrol parking areas, the college assumes no liability for personal property of others; moreover, the college has no insurance to cover losses the owner may experience.

A student is expected to observe the car regulations given him at the time he registers his car. If a student is given a campus traffic ticket, he is expected to pay the amount of the fine in the Business Office of the College. Unpaid fines will become a part of the individual's College account.

Automobile regulations apply to all motor vehicles, i.e., motorcycles, motorbikes, motorscooters.



RESEARCH VITAL PART OF COLLEGE LIFE

Financial Information

The average cost to CHOWAN COLLEGE over and above what the student is required to pay is approximately \$300 per student. This amount is contributed by the Baptist State Convention of North Carolina, the North Carolina Foundation of Church Related Colleges, churches, individuals, corporations, foundations, and from endowment funds of the college.

Classification of Students

Chowan College has two classifications of students: *Boarding* and *Commuting*. A *Commuting Student* is considered to be one (1) who is obviously a resident of Murfreesboro, (2) whose permanent residence is in such proximity to Murfreesboro that he drives to and from the college each day, or (3) who is married and has established a residence for his family in the Murfreesboro area. *Boarding Students* include all students who live in college dormitories and cottages, and also those who are unable to secure a room on the campus and must room in a home in the local community approved by the college.

By order of the Board of Trustees, all students rooming in college dormitories and cottages, as well as those rooming in the community, are required to take their meals in the college dining room. Such students are classified as *Boarding Students*. Off-campus *Boarding Students* may reside only in homes approved by the college administration.

Students assigned to rooms on the campus are not permitted to move off the campus during any given semester, except by special permission from the administration.

Further when the college has rooms available, *Boarding Students* are required to live on campus. While the college cooperates with students in honoring their dorm and roommate choices, the college does reserve the right to make room assignments for students. Moving without prior permission from an assigned room is prohibited (see item 7 under Financial Regulations).

FINANCIAL INFORMATION FOR YEAR 1971-72

All students applying for admission should send \$10.00 with the completed application to the Director of Admissions. This is an application processing fee and is *non-refundable* nor is it included in the charges listed below:

EXPENSES FOR BOARDING STUDENTS

Out-of-State students should add \$75.00 per semester to the Tuition Fee; otherwise, all charges are the same.

	<i>Per Semester</i>	<i>Per Year</i>
Registration Fee	\$ 5.00	\$ 10.00
Tuition	312.50	625.00
General Fees	95.00	190.00
Student Activities Fee	37.50	75.00
Student Health Fee	20.00	40.00
Board	210.00	420.00
Room	155.00	310.00
	\$835.00	\$1,670.00

EXPENSES FOR COMMUTING STUDENTS

Out-of-State students should add \$75.00 per semester to the Tuition Fee; otherwise, all charges are the same.

	<i>Per Semester</i>	<i>Per Year</i>
Registration Fee	\$ 5.00	\$ 10.00
Tuition and Fees	310.00	620.00
Student Activities Fee	37.50	75.00
Student Health Fee	20.00	40.00
	\$372.50	\$ 745.00

ADVANCE PAYMENT

(1) All students (boarding and commuting) attending Chowan College for the first time, must make an advance payment of \$50.00 by April 15. This payment will be applied to the student's tuition for the next ensuing semester. This deposit is refundable only in cases of serious illness or death in the student's immediate family. The student must apply for refund in such cases before the semester begins.

Any prospective student notified of admission after April 15 should forward his \$50.00 deposit immediately upon receipt of such notification.

(2) All returning students must pay \$50.00 by April 15. This payment is subject to refund due to academic deficiencies or in case of serious illness or death in the student's immediate family. The student must apply for a refund before the semester begins.

GENERAL INFORMATION

General fees include all laboratory fees (except Graphic Arts, Art and Music) in the Departments of Science or Business, Physical Education and other charges related to the curricula of the college.

The Student Activities Fee is charged each student to provide a variety of extra-curricular activities throughout the year. The Student Activities Committee, made up of students, faculty and staff, is charged with the responsibility of promoting and administering these various events. The fee is distributed to and includes student publications, religious activities, drama, athletics and intramurals, music and special student events.

(1) The expenses listed do not include books, which will cost approximately \$75.00 per year, laundry, doctor's fees or medical emergencies, except those covered by the Student Health insurance.

(2) The college reserves the right to change the price of room and board upon proper notice to its students.

(3) To qualify as a North Carolina Resident and thereby be exempt from the OUT OF STATE FEE, it is necessary that the applicant shall have been domiciled in the State of North Carolina for at least one year immediately preceding the beginning of that semester, and the applicant or his parents must have been bona fide taxpayers to the State of North Carolina for the full calendar year immediately preceding registration. Residence in the State for the purpose of securing an education does not qualify an individual for classification as a North Carolina student.

(4) All money is handled through the College Business Office only by administrative staff bonded to receive and disburse all funds.

The Student Health Fee includes accident-sickness insurance (\$1,000 accident allowance plus room, board, and surgical schedules as outlined in current brochure), and services rendered by the College Infirmary.



PRESIDENT WITH STUDENTS AT "TALK-IN"

SPECIAL FEES (Per Semester)

GRAPHIC ARTS

Laboratory Fees \$50.00

MUSIC

Music Majors \$75.00 per semester

(Includes lessons in major and minor instruments and use of practice room at no additional charge.)

Private Instruction for College students \$40.00 per semester

(Includes lessons in voice or instruments and use of practice room at no additional charge.)

Special Music Students (non-college students)

\$20.00 per month for 2 lessons per week

\$15.00 per month for 1 lesson per week

ART

An art studio fee of \$10.00 per semester will be charged for enrollment in each of the following courses:

Art Fundamentals 101, Art Fundamentals 102, Ceramics 151, Arts and Crafts 131, Commercial Art 221, Painting 201, Painting 202, Sculpture 252, and Art Problems 291.

NOTE: All fees are payable one semester in advance on or before the day of registration.

Special Students are normally those who live within commuting distance of the college and take less than 12 semester hours. No special student may register as a boarding student except with special permission of the Dean of the College and the Dean of Students. In the event that such a student is permitted to live in a dormitory, he will pay full fees as described in the catalog for boarding students. No special student may represent the college in any manner, except with special permission of the Dean of the College. Regular fee is \$25.00 per semester hour.

AUDITING—\$15.00 PER SEMESTER HOUR

With the permission of the Dean of the College a person may attend the course lectures in a selected subject and participate with the class, but will not receive any credit for the course.

SCHEDULE OF PAYMENT

Your account is due and payable at the Business Office *on or before the date of registration for classes*. It is recommended that your payment be made several days in advance so that your receipt and other credentials may be returned to you before you register for classes. If you anticipate difficulty in making full semester payments, please contact the Business Manager or investigate one of the loan plans outlined on the following pages.

LATE REGISTRATION FEE

There will be a \$5 registration fee for all students who register after the registration date listed on the calendar in this catalog.

GRADUATION FEE

All candidates for graduation will pay \$10.00 to cover the expense of a cap and gown, diploma, diploma cover, and other expenses related to the commencement exercises. All candidates for graduation must pay this fee by the first day of April. Moreover, any student who is a candidate for graduation and does not appear for commencement exercises will be charged an additional \$10.00. This absentia fee must be paid to the business office before grades will be released, diploma issued, or transcript forwarded.

FINANCIAL ASSISTANCE

To receive the full amount of a scholarship or special grant, the recipient must be a boarding student. Commuting students are eligible to receive only half the amount of the listed scholarship or special grant. Moreover, a student may be eligible for only one scholarship unless otherwise indicated. This policy is applicable to the academic year only; scholarships and grants-in-aid are not available for summer sessions.

SCHOLARSHIPS

Chowan College offers a *Competitive Honor Scholarship Program* administered by the Scholarship Committee. These scholarships are not necessarily based on financial need. However, need will be considered as one factor. Primary emphasis is upon the demonstration of academic ability, motivation, and seriousness of purpose. Information concerning all scholarships may be obtained from the office of the Director of Student Financial Aid.

These Competitive Honor Scholarships are:

1. Five Scholarships, valued at \$1,000.00 each; awarded and made available to the recipients on the basis of \$250.00 per semester. At the end of the freshman year the holder must have a quality point ratio of 3.0 for the scholarship to remain in effect.
2. Eight Scholarships, valued at \$500.00 each; awarded and made available to the recipients on the basis of \$125.00 each semester. At the end of the freshman year the holder must have a quality point ratio of 3.0 for the scholarship to remain in effect.
3. Ten Scholarships, of \$300.00 each; awarded on the basis of \$75.00 a semester. The holder must have a 3.0 scholastic average at the end of the freshman year for the scholarship to remain in effect.

NOTE: A student holding an honor scholarship who wins the \$500.00 offered by Chowan College for the highest scholastic average as a freshman shall continue to receive the full amount of his honor scholarship, except that combined scholarships shall not exceed student fees.

All contestants for honor scholarships are required to complete competitive examinations, which will be reviewed by the Scholarship Committee.

Other scholarships offered by Chowan College and interested friends of the College are listed below:

SEVERAL \$100.00 SCHOLARSHIPS. Donor: Chowan College. Conditions: In the main, recipients are valedictorians and salutatorians of high school graduating classes; but, in all cases, recipients are students with outstanding scholastic ability. These scholarships are applicable to the first year's expenses only.

INTERNATIONAL STUDENTS who are academically qualified for college work and who are receiving no financial assistance from civic organizations will be granted scholarships in the amount of \$100.00 a semester for four (4) semesters. This amount will be applied to tuition cost and no more than four students may be considered. Two scholarships may be awarded each year.

JOSEPH LEE PARKER MEMORIAL SCHOLARSHIP, (an endowed scholarship); Donors: Mr. and Mrs. Lee Parker, Raleigh, N. C. Conditions: Recipient is that male student selected as most improved in physical fitness at Chowan College. Scholarship grant is for the second year of study at Chowan College.

TWO SCHOLARSHIPS OF \$500 EACH. Donor: Chowan College. Conditions: Recipient must be from the Baptist Children's Homes of North Carolina. To qualify for this scholarship, the student must have maintained at least a "90" average throughout high school and be recommended by the Baptist Children's Homes. The recipient may be eligible to receive this award for the second year of study at Chowan College.



ENJOYING PICNIC SUPPER ON CAMPUS

TWO DON G. MATTHEWS, SR. COMPETITIVE SCHOLARSHIPS OF \$500 EACH. Donor: Don G. Matthews, Jr., Hamilton, N. C. Conditions: Character and financial need. Recipients are selected by Chowan College on the basis of competitive examinations. The recipient may be eligible to receive this award for the second year of study at Chowan College.

WILLIAM CARR ROBERTS MEMORIAL SCHOLARSHIP OF \$1,000.00. Donor: His wife, Mrs. Lessie Hill Roberts. A scholarship of \$1,000.00 is awarded by the Scholarship Committee, based primarily on need and motivation. Preference is given to graduates of the Baptist Children's Homes of North Carolina, Inc.

A SCHOLARSHIP OF \$500. Donor: Chowan College. Conditions: Highest scholastic average by a Chowan College Freshman who is a returning student.

F. O. MIXON MEMORIAL SCHOLARSHIP OF \$125. (An endowed scholarship.) Donor: Friends of the late Dr. Mixon, a former president of Chowan College. A one-year award.

MYRA VANN HOLLAND MEMORIAL SCHOLARSHIP OF \$250.00. An endowed scholarship provided in the will of Mrs. Myra Vann Holland (Edenton). Conditions: To assist worthy, ambitious and outstanding young men and women, residing in Chowan County, N. C., in furthering their education at Chowan College. The scholarship may be divided for the purpose of award to two qualified students.

DAVID L. BOONE MEMORIAL SCHOLARSHIP OF \$100. (An endowed scholarship.) Donor: His mother, Mrs. Francis B. Boone, Beaufort, N. C. A one year award.

MRS. JENNIE H. SMITH SCHOLARSHIP. (Income from an endowment fund established by the late Mrs. Smith of Pitt County.) Conditions: Recipient must be from the Baptist Children's Homes. Application should be submitted to the Treasurer, Baptist Children's Homes, Thomasville, N. C. Recipient may apply for a second year award.

TWO SCHOLARSHIPS OF \$100.00 EACH. Donor: Baptist Woman's Missionary Union of Bertie County. Conditions: Recipient must be from Bertie County, and is selected by the donor. Recipient may apply for a second year award. Apply directly to the W.M.U. of Bertie County, Windsor, N. C.

A SCHOLARSHIP OF \$100.00. Donor: Baptist Woman's Missionary Union of Northampton County. Conditions: Recipient must be from Northampton County, and selected by the donor. Recipient may apply for a second year award. Apply directly to W.M.U. of Northampton County, Jackson, N. C.

MARY PEARCE MUSIC SCHOLARSHIP OF \$75.00. (An endowed scholarship.) Donor Mrs. W. S. Penny, Raleigh, N. C. Conditions: Recipient is that student selected as the outstanding Freshman musician at Chowan College.

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THE REVELLE SCHOLLARS. (A \$300 endowed scholarship.) Donor Mr. and Mrs. J. Guy Revelle, Sr. Conditions: Recipint chosen on basis of merit and need. Preference given to students from Northampton and Hertford Counties, North Carolina. A one year award.

ADALIA FUTRELL SCHOLARSHIP. (\$150) Donor: William Futrell, her son, Rich Square, N. C. This scholarship is awarded for one academic year by the Scholarship Committee of the College.

DRAMA SCHOLARSHIP. A one-year award in the amount of \$250. Interested persons should contact the Director of Dramatics. Applicants should have had experience in high school dramatics. The Director of Dramatics will make recommendations to the Scholarship Committee.

ALPHA PI EPSILON SCHOLARSHIP AWARD. (\$50.) Donor: Alpha Pi Chapter, Alpha Pi Epsilon, National Honor Society at Chowan College. A scholarship award given to a two-year Secretarial Administration or Business Education student who has the highest academic average at the end of two years of study at the college.

JOHN NEWTON OGLETREE SCHOLARSHIP OF \$100. An endowed scholarship to a sophomore student in Graphic Arts; awarded on the basis of motivation, vocational skills and need. The recipient is selected by the College Scholarship Committee, and the funds are provided by Mr. and Mrs. Charls F. Ogletree of Roanoke Rapids.

NOTE: Unless otherwise indicated, recipients of scholarships and grants are selected by the Chowan College Administration and scholarship committee on the basic of scholastic ability, character, and financial need.



BAND IN HOMECOMING PARADE

GRANTS-IN-AID

Athletic grants-in-aid are made by Chowan College. Details and information may be obtained from the Athletic Director of the College.

An athletic grant of \$125.00, Donor: The Exchange Club of Murfreesboro.

\$100 Cash Award by the N. C. Press Association Mechanical Conference. Conditions: Graphic Arts Freshman for Outstanding Ability.

Educational Opportunity Grants (Range from \$200 to \$1,000 per year.) The primary consideration for this award is FINANCIAL NEED. The College must match these grants in the form of scholarships, self-help work opportunities or other grants-in-aid. A personal interview with the Director of Student Aid is *required* prior to submitting a formal letter of application for this grant.

Ministerial students related to the Southern Baptist Convention and who are certified by their local churches, receive full tuition for four (4) semesters, or the equivalent, if they maintain requirements for continued residence and carry a normal college load. Recipients are required to sign notes which must be co-signed by their parents, guardians, or another responsible person. If, at the end of five years, recipients have met the conditions set forth in the notes, the principal condition being that recipients enter the field of service for which they are being trained, the notes are cancelled. Otherwise, the notes must be paid.

Children and wives of ordained ministers related to the Southern Baptist Convention receive one-half tuition costs for a maximum of four semesters, or the equivalent, if they maintain requirements for continued residence and carry a normal college academic load. *Formal request by letter should be directed to the scholarship committee of the college.*

Students from the Baptist Children's Homes of North Carolina receive grant-in-aid of one-half their tuition each year if requirements for continued residence are maintained and they carry a normal college academic load.

An unmarried son or daughter, the wife or husband of a member of the Chowan College faculty or administrative staff pays \$50 per year tuition and fees. Medical insurance coverage and extra fees such as music and Graphic Arts are not included. The same policy will apply to the secretarial staff and employees classified as supervisory personnel who have completed three years of continuous service with the College. All employees who meet admissions requirements may audit or take for credit any course offering that does not conflict with their work schedules.

STUDENT EMPLOYMENT

Employment opportunities are available at the College. These work grants are made available on the basis of financial need

and on the basis of the student's willingness and ability to perform the work assigned. The College participates in the Work Study Program of the Economic Opportunity Act and PACE, INC. (Plan Assuring College Education in North Carolina.)

Applications for Employment may be obtained from the Director of Student aid.

LOAN FUNDS

..Educational Loans for medical and related studies are available from The N. C. Medical Care Commission, Raleigh, N. C. Conditions: Must be a resident of N. C. Loans are available in the following specialties: Dental Hygiene, Denistry, Medicine, nursing and other related studies. Nurses pursuing the Associate Degree may borrow \$1,000 for the second year. Applications and information may be obtained from the Medical Care Commission.

..National Defense Student Loan. Qualified students may borrow up to \$1,000 per year. The loans do not have to be repaid until the student terminates his education. A personal interview with the Director of Student Aid *is required*. Applications for the loan should be completed at the earliest possible date, but no later than thirty days before a term begins. These notes begin to earn interest (3 per cent) nine months from the date borrower terminates his college education.

The Mamie A. Crawley Memorial Trust Fund is available on a loan basis to any interested student. The fund is administered by the Peoples Bank and Trust Company of Rocky Mount, North Carolina, and bears interest at 4 per cent, beginning six months after graduation or termination of study. This fund has been made available by the Harris Chapel Baptist Church of Hollister, North Carolina.

North Carolina Scholarship-Loan for Prospective Teachers. North Carolina grants a limited number of \$600 scholarship-loans to prospective teachers who are legal residents of North Carolina. Those who receive these awards will be credited toward payment of these loans for each year they teach in North Carolina public shoools during a period of five years after receiving their teaching certificate. Write: Department of Public Instruction, Board of Higher Education, Raleigh, North Carolina prior to March 1.

DEFERRED PAYMENT OF EDUCATION COSTS

For parents desiring to pay education expenses in monthly installments, a low deferred payment program is available through Education Funds, Inc., a nationwide organization specializing in education financing.

All EFI plans include insurance on the life of the parent, plus trust administration in event of the parent's death or disability.

Parents desiring to use this financing plan should write to the Director of Student Aid, Chowan College or Education Funds, Inc., 10 Dorrance Street, Providence, Rhode Island 02901.

The Tuition Plan, Inc., is a national student loan fund organization that specilizes in providing low cost programs for educational cost. The funds are

made available to Chowan College students in any amount necessary for the financing of educational expenses. Arrangements for participating in this plan can be made by writing direct to Tuition Plan, Inc., 575 Madison Avenue, New York, New York 10022 or by communicating with the Director of Student Aid of the College.

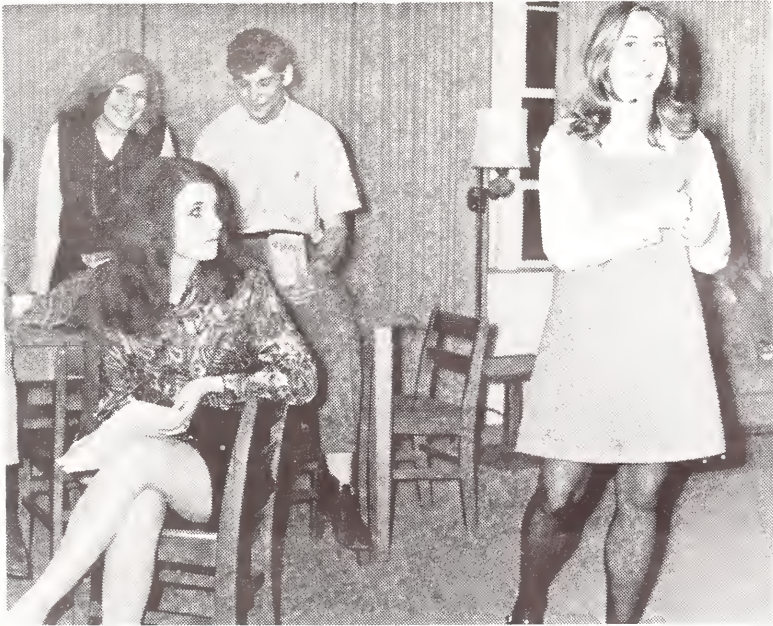
NORTH CAROLINA BANKERS STUDENT LOAN PLAN

Established by the North Carolina Bankers Association, in 1962, at the request of Governor Terry Sanford and administered by the College Foundation, Inc., in Raleigh. North Carolina students may borrow up to \$1,000.00 per academic year. Direct inquiries to P. O. Box 1487, Raleigh, N. C. Applications may be obtained from the Director of Student Aid, Chowan College.

JAMES E. and MARY Z. BRYAN FOUNDATION STUDENT LOAN PLAN

Established by Mary Z. Bryan, in 1953, as a memorial to her husband and administered by the College Foundation, Inc., in Raleigh. North Carolina students may borrow up to \$1,000.00 per academic year. Direct inquiries to P. O. Box 1487, Raleigh, N. C. Applications may be obtained from the Director of Student Aid, Chowan College.

APPLICATIONS FOR FINANCIAL AID (scholarships, loans, grants, employment) SHOULD BE REQUESTED AFTER BEING NOTIFIED OF ACCEPTANCE FOR ADMISSION TO THE COLLEGE.



DRAMA REHEARSAL

GENERAL FINANCIAL REGULATIONS

1. No credit for academic work is given for a diploma or for transfer purposes until all financial obligations to the College have been paid or adequately secured.
2. The \$10.00 application fee, which must accompany the student's application for admission, is not refundable under any conditions.
3. In addition to the \$10 application fee, (1) ALL students ATTENDING CHOWAN COLLEGE FOR THE FIRST TIME must make an advance payment of \$50 by April 15. If accepted after April 15, payment must be made immediately upon acceptance. The payment will be applied to the student's account at the College. It is refundable only in case of serious illness or death in the student's immediate family. (2) ALL returning students must pay a \$50 advance payment by April 15. It is subject to refund due to academic deficiencies or as above. APPLICATION FOR REFUND MUST BE MADE, IN WRITING, BY THE STUDENT IN ALL CASES BY SEPTEMBER 1 OF THE SAME YEAR.
4. Students who formally withdraw from the college within two weeks after the beginning of a semester are entitled to a refund of 80 per cent of the fees paid; those who withdraw later than two weeks after a semester begins, but not later than three weeks, are entitled to a refund of 60 per cent of the fees paid; those who withdraw later than three weeks after a semester begins but not later than four weeks, are due a refund of 40 per cent of the fees paid; *and those who withdraw as late as five weeks after the beginning of a semester are entitled to no refund.* ANY STUDENT WHO IS ASKED TO WITHDRAW FROM THE COLLEGE AT ANY TIME FOR SOME INFRACTION OF THE RULES IS NOT ENTITLED TO ANY REFUND OR ANY PART OF THE FEES PAID FOR THAT SEMESTER.
5. Any student who is placed on probation for any reason whatsoever may lose his scholarship, special grant or financial aid during the period of this probation.
6. A student who loses, destroys, defaces, or in any way damages college property, or aids and abets others in so doing, shall, within twenty-four hours, report this fact to the Business Manager. *If damages or losses are not individually accounted for, all students will be charged pro rata for such damages or losses.*
7. A student who moves from the room assigned *with permission* from the Director of Guidance and Counseling will be charged \$5.00. Moving *without permission* will incur a \$5.00 fine and may result in the student's return to the room originally assigned.
8. A deposit of \$5.00 is charged for the key to each room. The deposit is refunded when the original key is returned.

9. A student eligible to keep an automobile on the campus or in Murfreesboro or vicinity, is charged a \$15.00 fee per year, \$10.00 per semester, for the registration and parking of his automobile. Failure to register a car will result in a fine being levied upon the negligent student, not to exceed \$10.00, and may also result in the forfeiture of the privilege of keeping his car with him at college. Further, no student will be allowed to register a car belonging to someone other than himself, his parents, or his legal guardian. All commuting students are required to register their cars.

GENERAL ENDOWMENT OF THE COLLEGE

The General Endowment of Chowan College is gradually increasing, and is carefully safeguarded as to its investment. The Planters National Bank and Trust Company of Rocky Mount and Ahoskie is the agent of the Chowan College General Endowment Fund.

The College Board of Trustees has begun a concentrated effort to increase the General Endowment to five million dollars. Gilbert W. Francis, attorney of Boykins, Virginia, is Chairman of the Endowment Committee, which is giving special time and effort to this effort. The book value of the Endowment Fund passed the \$200,000 mark in 1967, not only reaching a new high but making most significant growth in the history of the College.

Principal donors and the years in which the contributions were made are listed for information and as an evidence of appreciation:

Mr. and Mrs. J. Guy Revelle, Sr. (1969), Northampton County; Samuel A. Adams (1969), Merry Hill; Dr. Donald S. Daniel Estate (1969), Richmond, Virginia; Mrs. Myra Vann Holland Estate (1968), Edenton; Grady D. Askew Foundation (1967), Harrellsville - a trust fund administered by the Wachovia Bank and Trust Company; Mrs. Olivia Benthall Jenkins (1967), Henderson; Bennie P. Daniel Estate (1966), Wake Forest; Charles H. Jenkins Estate (1963), Aulander; J. H. Dempsey Estate (1962), Windsor; Miss Grace L. Sykes Estate (1962), Woodland; D. N. Evans Estate (1962), Harrellsville; Lizzie C. Pritchard Estate (1961), Windsor; H. A. Eure Estate (1961), Corapeake; W. S. Pritchard Estate (1958), Windsor; and a gift in 1927 by B. N. Duke, New York. Also, the Virginia National Bank, formerly the Meherrin Valley Bank of Boykins, Virginia, has made several substantial gifts to the General Endowment Fund.

Chowan College has been and can be benefitted greatly by bequests of friends and alumni, including gifts to the College for the Book of Memory, whereby friends and relatives memorialize deceased loved ones through contributions to the General Endowment Fund. Many others should make Chowan College a beneficiary of their estates through legacies, insurance policies, and trusts. College officials, when requested to do so by interested per-

sons or their attorneys, will provide, at no obligation whatsoever, professional and legal advice regarding wills in behalf of the college. President Bruce E. Whitaker stands ready to counsel with such parties at their convenience. The legal name to be used for this purpose is *Chowan College*.

Suggested wording for those who wish to remember Chowan College in their wills;

"I give, devise, and bequeath to Chowan College, Murfreesboro, Hertford County, North Carolina, (Here insert the amount of money and-or describe the personal property or real estate) for the general purposes of Chowan College."



BRIDGE IS A FAVORITE PASTIME

Academic Program

Degrees Offered

Chowan College offers various Associate degrees, as well as certificates and diplomas in business and graphic arts (printing).

Programs of Study

Two programs of study are offered at Chowan: one, the first two years of college, leading to the B.S., B.A., and the various professional degrees in four-year colleges and universities; two, vocational programs for students who wish to enter specialized employment after graduation from Chowan. *All students must follow a curriculum as outlined in the college catalog.*

Department Honors Program: A number of departments in the college offer specialized honors programs for highly qualified students. Participation in these courses is by invitation only. Information on these is given under the departmental headings listed in the Courses of Instruction. Interested students should contact the chairman of the department in which they wish to study.

Requirements for Admission

1. Chowan College desires to enroll only those persons who are trustworthy and studious and who possess those qualities that make for a congenial adjustment to college life. Evidence of good moral character, seriousness of purpose, and desirable personal traits will be considered of first importance.
2. Every applicant for admission to the freshman class is required to take the Scholastic Aptitude Test of the College Entrance Examination Board. The test is given in November, December, January, March, May, and July. It is recommended that the Scholastic Aptitude Test be taken early in the senior year.

Student wishing to make application to take the tests should procure application forms from their secondary schools or write directly to the College Entrance Examination Board, Box 592, Princeton, New Jersey 08540, or Box 1052, Berkeley, California 94701, for the *Bulletin of Information*, which includes an application form and is available without charge. The bulletin lists test centers and gives complete information concerning the tests.

Because of deadlines for filing application to take the College Board tests, the student must make his arrangements well in advance of the testing date so that his application may be received in Princeton or Berkeley by the closing date.

An applicant taking the tests later than February will necessarily delay action on his application for admission. Low scores on the College Board will not automatically be the basis for rejection of an applicant, but careful consideration will be given to the candidate's scholastic record in high school, evidences of character, purposes in life and motivation, and general fitness for college life at Chowan.

3. The basic academic requirement for admission is graduation from an approved high school with a minimum of eighteen (18) units. It is desirable, but not mandatory, that a liberal art student submit:

English	4 units
Algebra	2 units
Foreign Language	2 units
Plane Geometry	1 unit
Laboratory Science (other than general)	1 unit
Other Courses	8 units

A student who does not offer any one of the foregoing units and who plans to transfer to a college requiring them, or to follow a program of study in which they are required, will be expected to take them at at Chowan.



LINING UP FOR HOMECOMING PARADE

Transfer Students

A transfer student is any student who has been enrolled in one or more courses in some other college, either for summer school or regular term.

Students who transfer from other colleges must have their academic transcripts sent to the Director of Admissions before being admitted. Chowan College will accept "D's" in transfer from other colleges if the student has a "C" average on all work attempted.

A transfer student will not be allowed to register at Chowan College for a regular term if he is academically ineligible to return to the institution from which he is transferring. A transfer student who earns a minimum of six semester hours and twelve quality points during a summer session or nine semester hours and eighteen quality points during both summer sessions may be allowed to register for the following semester.

Special Students

Special students who wish to receive credit for courses taken should follow the same admission procedure as regular students.

Veterans

Chowan College is fully approved by the Veterans Administration for the instruction of veterans. Veterans desiring to enroll should file with the Veterans Administration prior to making application to Chowan College. The Veterans Administration will forward all such applications to the college. In the event the candidate's program is not approved prior to registration, two months may be required to get approval.

International Students

Chowan College has been approved by the United States Immigration Service and the Office of Education for the admission of students from other countries.

Admission Procedure

To gain admission to the college, the prospective student who has not previously attended college should:

1. Obtain all necessary forms by writing to: Director of Admissions, Chowan College, Murfreesboro, N. C., 27855.

2. Fill out completely the application for admission and mail it, along with a \$10.00 processing fee, which is not refundable, to the Director of Admissions.
3. Have the proper persons complete the remaining forms and return them to the Director of Admissions.
4. When notified of acceptance, make a \$50.00 (non-refundable) deposit by April 15. This is to be applied to the student's account with the college.
5. A student who desires to transfer to Chowan from another college should follow the same procedures, except that he must also request the *registrar of the college previously attended to mail to the Director of Admissions a transcript of academic work done by the prospective student.*
6. Admission decisions will be rendered within ten days after the receipt of all application papers (application, high school transcript, medical report, and references).

NOTE: Students who are not graduates of approved high schools (including veterans who qualify under the G. E. D. test) may be admitted to the college by special permission.

Requirements for Graduation

To receive an associate degree, a student must satisfy the following requirements:

1. The student must have completed satisfactorily two years of college work, and must have obtained a minimum of 60 semester hours of credit in college work, *exclusive of physical education*. He must have completed at least 2 semester hours of credit in physical education.
2. A minimum quality point ratio of 2.0 is required for graduation. This means an average of "C" (2.0 quality point ratio on all work attempted).
3. The student must have pursued and completed a prescribed or approved curriculum as outlined in this catalog.
4. Plane Geometry (Mathematics 3—no credit) is required of all students whose transcripts indicate a deficiency and who are candidates for the associate degree. Exceptions will be made for the Thirty-Three Months Nursing Program, which is a terminal course.
5. All students are required to take a minimum of one religion course for the first two consecutive semesters, unless the curriculum in which they are enrolled requires that it be taken during the sophomore year.
6. A student transferring from another college must complete a minimum of one semester of fifteen hours of college work,

with a quality point ratio of 2.0 or better, at Chowan College.

7. Chowan College will accept a maximum of nine semester hours in correspondence courses from accredited institutions to be counted toward *requirements for graduation*.
8. Chowan College will accept in transfer a maximum of 9 semester hours of a student's last semester's work, in his prescribed curriculum at Chowan College, for graduation.

System of Grades

A—Excellent	W—Withdrawal (Medical)
B—Above Average	WP—Withdrawal Passing
C—Average	WF—Withdrawal Failing
D—Below Average	NG—No Grade Reported
F—Failing	I—Incomplete

The grade of "I" is recorded only in case of illness or emergency resulting in the student's not being able to complete the work of the course. If the work recorded as "I" is not completed before the end of the following semester it will be considered as equivalent to an "F".

All deficiencies must be removed thirty days before the end of the last term of the student's graduation year.

Quality Point System

Students are awarded quality points on the basis of the grade they make:

A—Four quality points per semester hour credit
B—Three quality points per semester hour credit
C—Two quality points per semester hour credit
D—One quality point per semester hour credit
F—No quality points or semester hour credit

A 2.0 quality point ratio is required for graduation. *This means that a student must have at least two quality points for every hour attempted. All courses taken at the end of the "drop-add" period will be considered work attempted, with the last grade on repeat courses taking preference. Repeat courses will be considered "work attempted".*

Academic Honors

The attainment of the following cumulative grade point average entitles the graduating students to honors at Commencement:

Summa Cum Laude	3.80 to 4.00
Magna Cum Laude	3.50 to 3.79
Cum Laude	3.20 to 3.49

The following semester grade point averages entitles the student to honors in the academic year:

President's List	4.00
Dean's List	3.50 to 3.99
Honors List	3.00 to 3.49

Any grade below "C" will disqualify a student from placement on the President's List, Dean's List, or Honor's List.

Academic Regulations

REGISTRATION

Registration days are indicated on the campus calendar in the front of this catalog. All students should complete registration on the assigned days. Those students who enroll thereafter will be charged an additional fee of \$5.00.

REQUIREMENTS FOR CONTINUED ENROLLMENT

1. A regular student must earn a minimum of nine semester hours and eighteen quality points each semester in order to be in good academic standing.
2. A regular student must earn 18 semester hours and 36 quality points to be eligible to register for a third semester.
3. A regular student who fails to earn nine semester hours and eighteen quality points in a regular semester will be allowed to enter the succeeding semester on academic probation. A student will be allowed to enter only one semester on academic probation during his academic career at Chowan College. Thereafter, he must earn the minimum requirement for continued enrollment (nine semester hours and 18 quality points).
4. In order to be eligible to register for a regular term, a student having deficiencies must remove them during the summer session.
5. A transfer student must earn a minimum of nine semester hours and 18 quality points during his first regular semester at Chowan College. He must earn a minimum of nine semester hours and 18 quality points each semester thereafter.

REGULAR STUDENT LOAD

The normal academic load for a regular student is 15-16 credit hours per semester. No student may carry more than 18 semester hours except by special permission from the Dean of the College. ALL REGULAR STUDENTS MUST CARRY A MINIMUM OF TWELVE HOURS PER SEMESTER. NON-CREDIT COURSES WILL NOT BE CONSIDERED IN

MEETING CONTINUED ENROLLMENT REQUIREMENTS.

SPECIAL STUDENT LOAD

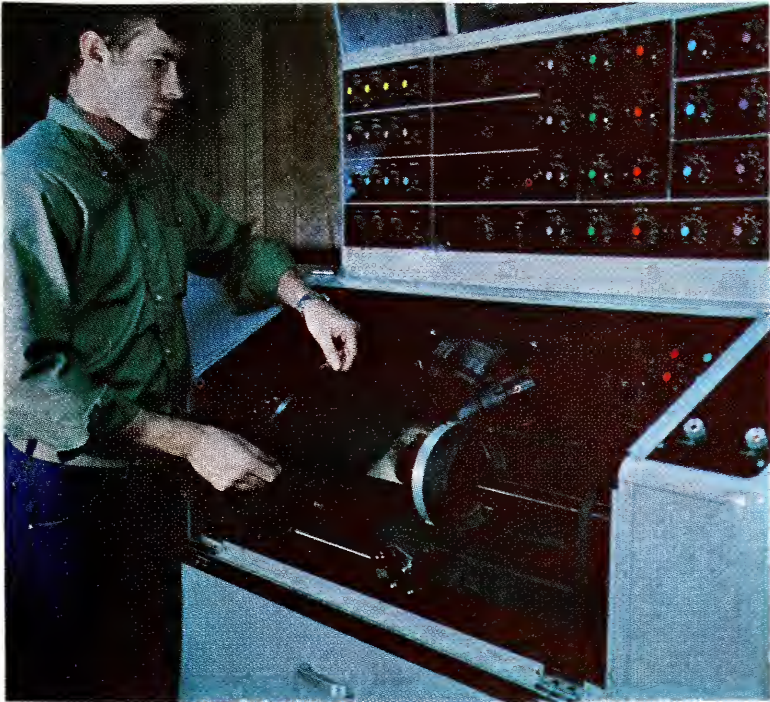
Special students are allowed to carry a maximum of 11 hours per semester. These may be credit hours, non-credit hours, or a combination of both.

REPORTS

At the end of each semester a report for each student is sent to the student and to his parents or guardians. This report contains the grades and the number of absences. These grades are recorded on the permanent records in the Registrar's Office. A progress report is sent to the parents or guardians and students at mid-semester.

SOPHOMORE CLASSIFICATION

To be classified as a sophomore, a student must have earned, by the beginning of his third semester, at least 25 credit hours and 50 quality points.



ELECTRONIC COLOR SCANNER IN GRAPHIC ARTS

CLASS ABSENCES

Students are expected to attend all meetings of their classes. Professors will keep class attendance records and these records become a part of the student's official transcript. The acceptability and consequences of any unexcused absence or tardy is a matter to be determined by the professor. An excused absence may be allowed for the following reasons:

1. Illness of the student, verified by a doctor or by the college nurse on forms provided for this purpose. Boarding students too ill to attend classes must report to the infirmary, unless otherwise directed by the college nurse.

Excused Absences for Illness — Boarding Students: In order to be excused from classes for reason of personal illness, a Boarding Student must report to the infirmary, prior to missing any class for which he seeks to be excused. The student must be confined to the infirmary or to his room for such period of time as the College Nurse deems necessary.

Excused Absences for Illness — Day Students: In order to be excused from classes for reasons of personal illness, a Day Student must bring an excuse from a parent or physician, certifying his illness.

2. Representation of the College, when such representation has been reported by the responsible faculty member and approved by the Dean of the College previous to the anticipated absence.
3. Death of a member of a student's family.
4. Sickness in the family which requires the attention of the student, verified by a physician.
5. Selective Service Pre-induction Examination, when verified by a letter from a local Selective Service Board.

Appeals for excused absences other than those cited above can only be approved by the Dean of the College.

A student who wishes to be excused from class should report to the Office of the Registrar at least two days prior to the absence or *immediately* upon his return to class. He will be issued a Form 50 which must be submitted to the professor for his approval and returned to the Office of the Registrar within five (5) days after his return to classes. *If this action is not taken by the student, the absence will be recorded as unexcused.*

Normally a student who is absent as many as four times the number of class meetings per week, excused or unexcused, will not receive credit for the course.

NOTE: When a student has taken absences equivalent to four times the number of times the class meets per week, he will be immediately reported to the Office of the Dean of the College.

The student will then appear before the Absence Committee and the Absence Committee will recommend to the Dean of the College whether or not the student should be permitted to receive credit for the course. *Under normal circumstances credit will not be permitted in such a situation.*

CHAPEL-ASSEMBLY ABSENCES

All regular students (those who carry 12 or more semester hours) are expected to attend the chapel-assembly programs. A student may accumulate as many as four (4) unexcused absences from chapel-assembly in a given semester without penalty. If a student accumulates five (5) unexcused absences he will be placed on disciplinary probation for the semester. (See Article VIII, Section 5, Paragraph D, of SGA Constitution for definition of "disciplinary probation.")

HOLIDAY ABSENCES

The College grants no absences immediately *preceding and following* stated holidays, except those listed under excused class absences. Any absences other than these will be recorded as two (2) unexcused absences for each class missed.

PROCEDURE FOR CHANGING CLASSES AND COURSES

1. Obtain proper form from the Office of the Registrar.
2. Secure the approval and signature of adviser.
3. Secure the approvals and signatures of the professors in whose classes changes are being made.
4. Secure the approval and signature of the Dean of the College.
5. Return form to the Office of the Registrar.
6. A student who finds it necessary to change from one class to another class in the same course or from one course to another within the Drop-Add period listed in the Chowan College Catalog Calendar will transfer all unexcused and excused absences.

A student may be charged a fee of \$5.00 for each class change, if such a change is primarily for the personal convenience of the student. The Dean of the College will determine whether or not this fee will be charged, based on the merit of each case.

DROPPING OF COURSES

Courses may be dropped under the following circumstances:

1. Illness, in which case a physician's certificate must be submitted and approved by the Dean of the College.
2. Other circumstances beyond the student's control, approved by the Dean of the College.
3. Changes in class schedule during the first two weeks of the semester do not appear on the student's permanent record and incur no penalties.

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4. The official withdrawals from classes after the deadline date which is two weeks after the official beginning of classes found in the catalog calendar, will receive an "F" on each course dropped. Exceptions may be made in extreme cases, such as those reasons given in the catalog for excused absences. These exceptions must be approved by the Dean of the College, or a committee, or both. If the Dean of the College or the committee approves the dropping of a course because of extenuating circumstances, the student will receive a "WF" or "WP" on the course, unless the drop is medical, in which case the grade will be recorded as "W."
5. All withdrawals without the permission of the Dean will receive an "F" on each course dropped.

REPEATING OF COURSES

1. In the event that a student repeats a course, the last grade earned will be considered his final grade, and will be considered work attempted.
2. Courses in which "D's" are earned will transfer to many senior institutions if the student has a "C" average on all work attempted at Chowan College.
3. Students in terminal programs should repeat any courses in which "D's" are earned if they are in their major area of concentration. However, any student will be allowed to continue if he does not repeat the course in which a "D" is earned.
4. It will be the responsibility of the student to determine if a "D" should be repeated. The college will not be responsible for "D's" that do not transfer to senior institutions.

RE-EXAMINATIONS

A final semester candidate for graduation may apply for only *one* re-examination if extenuating circumstances justify it. The decision in this matter will be made by the professor involved, the Dean of the College, and the chairman of the department. In case the chairman of the department is the professor, another professor will be called in to act.

No grade higher than a "C" may be assigned as a result of re-examination.

A special re-examination will not be given until the student has had adequate time to do further study, which, in the judgment of the professor, justifies a re-examination.

A re-examination must be authorized by the Dean of the College and preceded by the payment of the required \$5.00 fee.

A student who receives a grade "F" on a course or fails to remove a conditional failure by one re-examination must repeat the course for credit.

MAKE-UP TESTS

All students who desire to make up a test or tests which were missed due to excused absences will be required to make up the test or tests beginning at 9:00 a.m. on the Saturday morning following their return to classes. Any exception to this policy must be approved by the Dean of the College.

WITHDRAWAL FROM THE COLLEGE

1. A student who finds it necessary to withdraw from the college must consult with the Dean of the College and the Bur-sar and arrange for regular withdrawal. Unless this is done, honorable dismissal will not be granted. All withdrawals are initiated in the Office of the Dean of the College.
2. Students who withdraw after the mid-term grading period, which is designated in the Calendar of the catalog, will receive an "F" on all courses being taken at the time of with-



CHEERLEADERS FOR CHOWAN'S BRAVES

drawal and hours will be counted as work attempted. Exceptions to this policy will be the following reasons:

- a. Illness, in which case a physician's certificate must be presented and approved by the Dean of the College.
- b. Death of a member of a student's family which would place a hardship on the family.
- c. Sickness in a family which requires the attention of the student, verified by a physician.
- d. Induction into the Armed Forces.

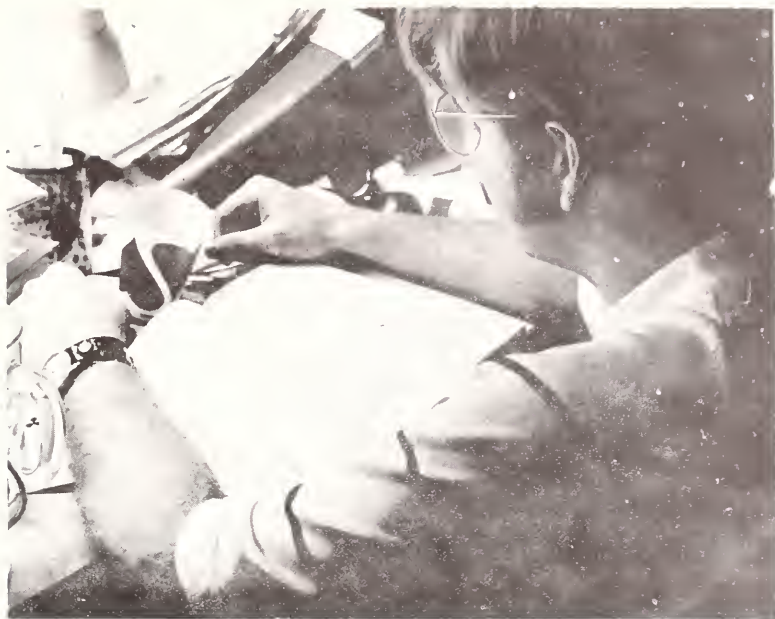
For students withdrawing from the college for the above reasons, semester hours will not be counted as work attempted and will be recorded as withdrawals from the college on the date indicated on the withdrawal form. For other withdrawals prior to the mid-term grading period, work will not be recorded as work attempted but will be recorded as withdrawals from the college on the date specified on the withdrawal form. When a student withdraws from the college after mid-term for any reason other than those listed above, the faculty members involved should submit to the office of the Registrar the student's grade card showing an "F" on the course which will be recorded on the transcript of the student. Also, the professor would show the student's actual grade which would be used by the Admissions Committee in determining the student's eligibility for re-admission to the College.

TRANSCRIPTS

Upon request, a student is entitled to one free copy of his college transcript. For additional copies there is a fee of \$1.00 each.



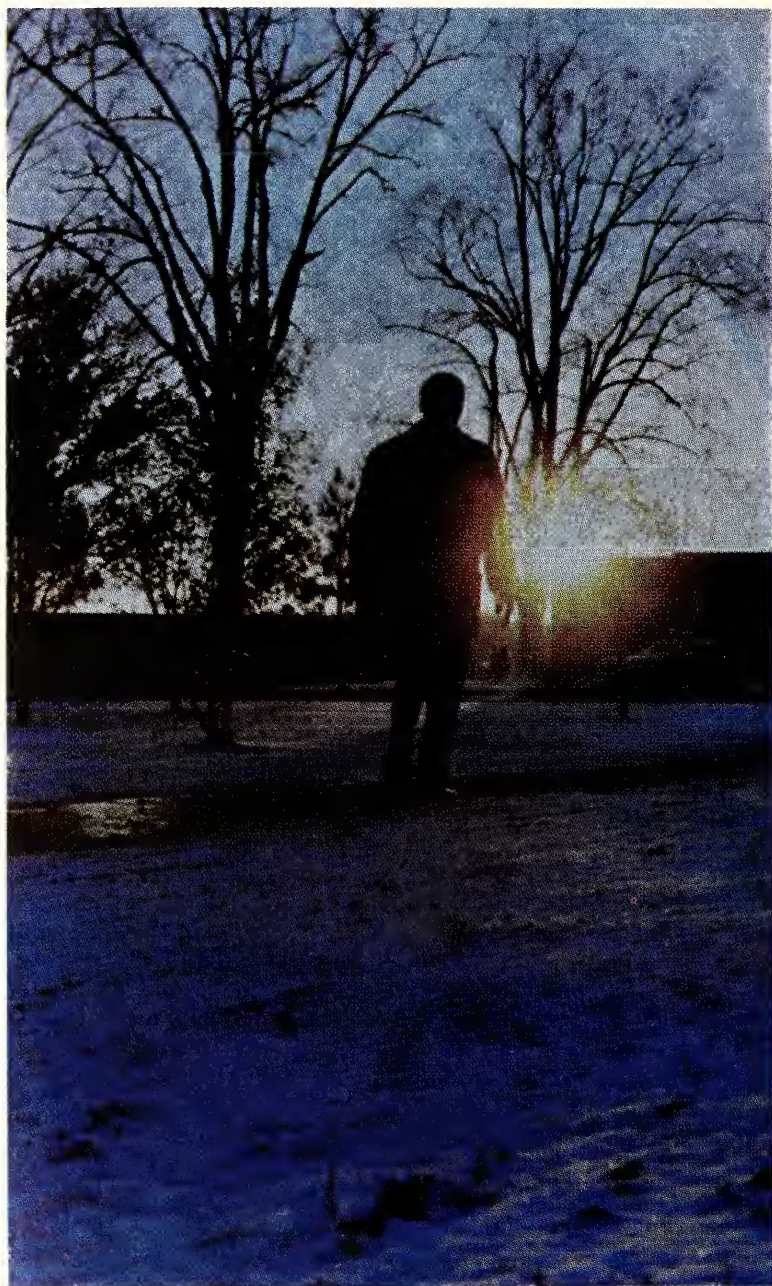
ACTION ON GRIDIRON



STUDYING FOR THAT TEST!



BONFIRE AT PEP RALLY



SUNRISE ON THE CAMPUS

The Curricula

Students Undecided About Curriculum

Those students who, at the time of entering college, have not fully decided which course of study they desire to pursue are advised and urged to register for the liberal arts curriculum. Work in the liberal arts leads to degrees in teaching, medicine, religion, law, business administration, science, journalism, and various other professional fields.

Departments of Arts and Sciences

The study of the arts and sciences serves several purposes:

To Communicate. The development of the ability to communicate is greatly aided by the study of languages (including English) and related subjects.

To Inquire Accurately. The study of natural and social sciences provides students with that broad knowledge of the world and the universe which is so important to human experience.

To Understand. The study of the humanities brings an understanding of the cultural heritage of the Western World and stimulates an appreciation of other cultures as well.

To Encourage Moral Growth. The study of religion encourages the development of a mature philosophy of life, whereby one acquires worth and personally satisfying life goals and the ability to make appropriate value judgements.

To Reason. The study of the exact sciences challenges the individual to think independently and creatively, and helps to develop his skill in using the various methods of thought, research, and judgment.

In short, studies in the liberal arts and sciences broaden the student's understanding of himself, his cultural heritage, and his universe, and, thus, provide him with a strong foundation on which he may add successfully, throughout his life, additional blocks of knowledge.

Liberal Arts

Leading to B.A. Degree

First Year

First Semester		Second Semester	
English 101	3	English 102	3
Mathematics 103* or 101	3	Mathematics 105* or 102	3
Religion 101	3	Religion 102	3
Foreign Language 101	3	Foreign Language 102	3
History 101	3	History 102	3
Physical Education 151 or 101	1	Physical Education 152 or 102	1
Total	16	Total	16

Second Year

First Semester		Second Semester	
English 201 or 205	3	English 202 or 206	3
Laboratory Science	4	Laboratory Science	4
Foreign Language 201	3	Foreign Language 202	3
Approved Electives	6	Music Appreciation 161 or Art 163	3
Total	16	Approved Electives	3
		Total	16

APPROVED ELECTIVES FOR LIBERAL ARTS: Government 108, Geography 151, Sociology 205, 207, Economics 251-252, Mathematics 201-202, U. S. History 201-202, English 204, English 205-206, Art 163, Philosophy 201 205-206, Hygiene 101, Philosophy 201.

*Mathematics 109 may be substituted.

Pre-Education

Leading to Teacher's Certificate and B.S. Degree

First Year

First Semester		Second Semester	
English 101	3	English 102	3
Mathematics 103* or 101	3	Mathematics 105* or 102	3
Religion 101	3	Religion 102	3
History 101 or 201	3	History 102 or 202	3
Physical Education 151 or 101	1	Physical Education 152 or 102	1
**Approved Elective or Language	3	**Approved Elective or Language	3
Total	16	Total	16

Second Year

First Semester		Second Semester	
English 201	3	English 202	3
Biology 101 or 102 or Chemistry 171	4	Biology 101 or 102 or Chemistry 172	4
Psychology 201	3	Music Appreciation 161 or Art Appreciation 161	3
Hygiene 101	3	Speech 203	3
Approved Elective or Language..	3	Approved Elective or Language..	3
Total	16	Total	16

APPROVED ELECTIVES FOR PRE-EDUCATION: Government 108, Geography 151, Speech 203-204, Sociology 205, Sociology 207, Psychology 201, U. S. History 201-202, Mathematics 201-202, Economics 251-252, English *Mathematics 109 may be substituted.

**Students wishing a teacher's certificate in science should take Biology 101 and 102 in their first year instead of this elective and take Chemistry 171 and 172 the second year. Others must choose Biology over Chemistry in the second year.

Pre-Ministerial

Leading to a Bachelor's Degree

First Year

First Semester		Second Semester	
English 101	3	English 102	3
Religion 101	3	Religion 102	3
Mathematics 103 or 101	3	Mathematics 105 or 102	3
*Foreign Language 101	3	Foreign Language 102	3
History 101	3	History 102	3
Physical Education 151	1	Physical Education 152	1
Total	16	Total	16
*French or Latin			

Second Year

First Semester		Second Semester	
English 201 or 205	3	English 202 or 206	3
Foreign Language 201	3	Foreign Language 202	3
*Science Elective	4	*Science Elective	4
Music Appreciation 161	3	**Social Science Elective	3
Hygiene 101	3	Speech 203	3
Total	16	Total	16

* Physics 181-182, Chemistry 171-172, or Biology 101-102

** Psychology 201, Sociology 205, Economics 251-252, Government 108

Pre-Law

Leading to a Bachelor's Degree

First Year

First Semester		Second Semester	
English 101	3	English 102	3
Mathematics 103* or 101	3	Mathematics 105* or 102	3
Religion 101	3	Religion 102	3
Foreign Language 101	3	Foreign Language 102	3
History 101	3	History 102	3
Physical Education 151 or 101	1	Physical Education 152 or 102	1
Total	16	Total	16

Second Year

First Semester		Second Semester	
English 201	3	English 202	3
Laboratory Science	4	Laboratory Science	4
Foreign Language 201	3	Foreign Language 202	3
Economics 251	3	Economics 252	3
Government 108	3	Elective	3
Total	16	Total	16

APPROVED ELECTIVES FOR PRE-LAW: Geography 151, Speech 203-204, Sociology 205, U. S. History 201-202, Psychology 201.

* Mathematics 109 may be substituted.

Music

**Leading to the A.B., the B.M., and B.S. in Education
Degrees with a Major in Music*

First Year

First Semester		Second Semester	
English 101	3	English 102	3
Introduction to Music		Introduction to Music	
Literature 171	2	Literature 172	2
Music 151	3	Music 152	3
Music 101	1	Music 102	1
Foreign Language** 101	3	Foreign Language** 102	3
Physical Education 151 or 101	1	Physical Education 152 or 102	1
Ensemble	1	Ensemble	1
Applied Music	3	Applied Music	3
Total	17	Total	17

Second Year

First Semester		Second Semester	
English 201	3	English 202	3
Religion 101	3	Religion 102	3
Music 253	3	Music 254	3
Music 201	1	Music 202	1
Foreign Language** 201	3	Foreign Language** 202	3
Ensemble	1	Ensemble	1
Applied Music	3	Applied Music	3
Total	17	Total	17

*The same courses in music would be required of a person who elects music as his minor.

**Approved electives may be substituted for these courses, if they are not required by the college in which the student plans to complete his work.

Science

Leading to B.S. Degree

First Year

First Semester		Second Semester	
English 101	3	English 102	3
Mathematics* 103	3	Mathematics* 105	3
Religion 101	3	Religion 102	3
Biology 101	4	Biology 102	4
Chemistry 171	4	Chemistry 172	4
Total	17	Total	17

Second Year

First Semester		Second Semester	
English 201 or 205, 206	3	English 202 or 205, 206	3
Physics 181 or 185	4-5	Physics 182 or 186	4-5
Approved Electives	9	Approved Electives	9
Physical Education 151 or 101	1	Physical Education 152 or 102	1
Total	17-18	Total	17-18

APPROVED ELECTIVES FOR SCIENCE: Chemistry 275-276, Anatomy 221 Physiology 222, Mathematics 210, 211, 212, French 101-102, World History 101-102.

*Mathematics 109 may be substituted.

Art

Leading to Various Art Degrees

(Bachelor of Arts, Bachelor of Art Education)

First Year

First Semester		Second Semester	
English 101	3	English 102	3
Foreign Language*	3	Foreign Language*	3
Religion 101	3	Religion 102	3
Art Appreciation 161	3	Arts and Crafts 131**	3
Art Fundamentals 101	2	Art Fundamentals 102	2
History 101	3	History 102	3
Physical Education		Physical Education	
101 or 151	1	102 or 152	1
Total	18	Total	18

Second Year

First Semester		Second Semester	
English 201 or 205	3	English 202 or 206	3
Foreign Language*	3	Foreign Language*	3
Biology 101*	4	Biology 102*	4
Painting 201	2	Painting 202	2
Art History 211	3	Art History 212	3
Mathematics 101 or 103	3	Mathematics 102 or 105	3
Total	18	Total	18

* Approved electives may be substituted for these courses if they are not required by the senior college in which the student plans to complete his degree.

** This course is designed for the Art Education student. An approved elective can be taken in its place.



PARTICIPATING IN TRACK MEET

Studio Art

Leading to Bachelor of Fine Arts Degree

First Year

First Semester		Second Semester	
English 101	3	English 102	3
History 101*	3	History 102*	3
Religion 101	3	Religion 102	3
Biology 101*	4	Biology 102*	4
Art Appreciation 161	3	Arts and Crafts 131 or	
Art Fundamentals 101	2	Commercial Art 221	2
Physical Education		Art Fundamentals 102	2
101 or 151	1	Physical Education	
Total	19	102 or 152	1
		Total	18

Second Year

First Semester		Second Semester	
English 201 or 205	3	English 202 or 206	3
Painting 201	2	Painting 202	2
Ceramics 151	2	Sculpture 252	2
Art History 211	3	Art History 212	3
Approved Electives	6-8	Art Problems 291	2-4
Total	16-19	Approved Electives	2-4
		Total	16-18

* Approved electives may be substituted for either of these courses if they are not required by the senior college in which the student plans to complete his degree.



SCENE FROM DRAMA PRODUCTION

Pre-Engineering

Leading to Various Engineering Degrees

First Year

First Semester		Second Semester	
English 101	3	English 102	3
Mathematics* 103	3	Mathematics* 105	3
Mathematics 111	2	Mathematics 112	2
Chemistry 171	4	Chemistry 172	4
Religion 101	3	Religion 102	3
Physical Education 151 or 101	1	Physical Education 152 or 102	1
Total	16	Total	16

Second Year

First Semester		Second Semester	
English 201 or 205, 206	3	History 102	3
Physics 185	5	Physics 186	5
Mathematics 201	5	Mathematics 202	5
Economics 251	3	Approved Elective	3
Total	16	Total	16

APPROVED ELECTIVES FOR PRE-ENGINEERING: World History 101, Sociology 205, Speech 203, English 202, Government 108, Economics 252, Mathematics 205 - 206.

*Mathematics 109 will satisfy this requirement.

Pre-Optometry

Leading to a Bachelor's Degree

First Year

First Semester		Second Semester	
English 101	3	English 102	3
Mathematics 103*	3	Mathematics 105*	3
Biology 102	4	Biology 101	4
Religion 101	3	Religion 102	3
Physical Education 151 or 101	1	Physical Education 152 or 102	1
		Medical Biology 123	3
Total	14	Total	17

Second Year

First Semester		Second Semester	
English 201	3	English 202	3
Chemistry 171	4	Chemistry 172	4
Physics 181	4	Physics 182	4
Psychology 201	3	Sociology 205	3
History 101	3	History 102	3
Total	17	Total	17

* Mathematics 109 will satisfy this requirement.

Pre-Forestry

Leading to B.S. Degree

First Year

First Semester		Second Semester	
English 101	3	English 102	3
Mathematics* 103	3	Mathematics* 105	3
Biology 101 or 102	4	Biology 101 or 102	4
Religion 101	3	Religion 102	3
Chemistry 171	4	Chemistry 172	4
Physical Education 151	1	Physical Education 152	1
Total	18	Total	18

Second Year

First Semester		Second Semester	
Mathematics 210	4	Mathematics 211	4
English 203	3	English 202 or 205, 206	3
Physics 181 or 185	4-5	Economics 252	3
Economics 251	3	Physics 182 or 186	4-5
Total	14-15	Total	14-15

*Mathematics 109 will satisfy this requirement.

Pre-Pulp and Paper Science and Technology

Leading to B. S. Degree

First Year

First Semester		Second Semester	
English 101	3	English 102	3
Mathematics 103*	3	Mathematics 105*	3
Biology 101 or 102	4	Biology 101 or 102	4
Religion 101	3	Religion 102	3
Chemistry 171	4	Chemistry 172	4
Physical Education 151	1	Physical Education 152	1
Total	18	Total	18

Second Year

First Semester		Second Semester	
Chemistry 275	4	Chemistry 276	4
Mathematics 210	4	Economics 251	3
Mathematics 111	2	Mathematics 211	4
Physics 185	5	Physics 186	5
Total	15	Total	16

* Mathematics 109 will satisfy this requirement.

Pre-Agriculture

Leading to B. S. Degree

First Year

First Semester		Second Semester	
English 101	3	English 102	3
Mathematics* 103	3	Mathematics* 105	3
Biology 101 or 102	4	Biology 101 or 102	4
Religion 101	3	Religion 102	3
Physical Education 151	1	Chemistry 172	4
Chemistry 171	4	Physical Education 152	1
Total	18	Total	18

Second Year

First Semester		Second Semester	
Mathematics 210	4	Mathematics 211	4
Chemistry 275	4	Economics 252	3
Physics 181 or 185	5	Chemistry 276	4
Economics 251	3	Physics 182 or 186	4-5
Total	16	Total	15-16

*Mathematics 109 will satisfy this requirement.

Wood Science and Technology

Leading to B. S. Degree

First Year

First Semester		Second Semester	
English 101	3	English 102	3
Chemistry 171	4	Chemistry 172	4
Religion 101	3	Religion 102	3
Mathematics 103	3	Mathematics 105	3
Biology 101	4	Biology 102	4
Physical Education 151	1	Physical Education 151	1
Total	18	Total	18

Second Year

First Semester		Second Semester	
Mathematics 111	2	Economics 151	3
Mathematics 210	4	Mathematics 211	4
Physics 185	5	Physics 186	5
Chemistry 275	4	Chemistry 276	4
Total	15	Total	16

Pre-Medical or Pre-Dental

*Leading to B.S. Degree or Preparatory
for Medical School*

First Year

First Semester		Second Semester	
English 101	3	English 102	3
Mathematics** 103	3	Mathematics** 105	3
Chemistry 171	4	Chemistry 172	4
Religion 101	3	Religion 102	3
Biology 101 or 102	4	Biology 101 or 102	4
Total	17	Total	17

Second Year

First Semester		Second Semester	
English 201 or 205, 206	3	English 202 or 205, 206	3
Chemistry 275	4	Chemistry 276	4
Physics 181	4	Physics 182	4
Approved Electives*	6	Approved Electives*	6
Physical Education 151 or 101 ...	1	Physical Education 152 or 102 ...	1
Total	18	Total	18

*APPROVED ELECTIVES FOR PRE-MEDICAL OR PRE-DENTAL:
French 101-102, Latin 101-102, History 101-102, Anatomy and Physiology
221-222, Psychology 201, Government 108, Bacteriology 241, and Sociology
205.

**Mathematics 109 will satisfy this requirement.

Pre-Pharmacy

Leading to a Bachelor's Degree

First Year

First Semester		Second Semester	
English 101	3	English 102	3
Religion 101	3	Religion 102	3
Mathematics 103	3	Mathematics 105	3
Chemistry 171	4	Chemistry 172	4
Biology 101	4	Biology 102	4
Physical Education 151 or 101 ...	1	Physical Education 152 or 102 ...	1
Total	18	Total	18

Second Year

First Semester		Second Semester	
English 201	3	English 202	3
Physics 181	4	Physics 182	4
History 101	3	History 102	3
Language*	3	Language*	3
Elective	4	Elective	4
Total	17	Total	17

* French, Latin or Spanish: 101-102, if beginning new language. 201-202 if continuing a language based on two high school units.

Approved Electives: Economics 251-252, Chemistry 275-276, Biology 221-222. (Chemistry 275-276 recommended electives.)

Pre-Nursing

Leading to B.S. Degree

First Year

First Semester		Second Semester	
English 101	3	English 102	3
Biology 101,102	4	Biology 101,102	4
Religion 101	3	Religion 102	3
Chemistry 171	4	Chemistry 172	4
Physical Education		Physical Education	
151 or 101	1	152 or 102	1
Total	15	Total	15

Second Year

First Semester		Second Semester	
English 201	3	English 202	3
Anatomy 221	4	Sociology 205	3
World History 101	3	Physiology 222	4
Psychology 201	3	World History 102	3
Approved Elective *	3	Biology 241	4
Total	16	Total	17

*APPROVED ELECTIVES FOR PRE-NURSING: Music 161, English 202, 205, 206, Mathematics 103.

Pre-Journalism

Leading to Bachelor's Degree

First Year

First Semester		Second Semester	
English 101	3	English 102	3
Mathematics 103* or 101	3	Mathematics 105* or 102	3
Religion 101	3	Religion 102	3
Foreign Language 101	3	Foreign Language 102	3
History 101	3	History 102	3
Physical Education 151 or 101	1	Physical Education 152 or 102	1
Total	16	Total	16

Second Year

First Semester		Second Semester	
English 201 or 205	3	English 202 or 206	3
Laboratory Science	4	Laboratory Science	4
Foreign Language 201	3	Foreign Language 202	3
Approved Electives	6	Approved Elective	3
Total	16	Music Appreciation 161	3
		Total	16

APPROVED ELECTIVES FOR PRE-JOURNALISM: Government 108, Geography 151, Speech 203-204, Sociology 205, Sociology 207, Physiology 201, U. S. History 201-202, Mathematics 201-202, Economics 251-252, English 205-206, Hygiene 101, Art 163, News Writing 105.

* Mathematics 109 may be substituted.



RESEARCH WORK IN LIBRARY

Department of Business

The basic purpose of business is to provide young men and women with the necessary specialized training for a future of self-reliance and economic opportunity. Because the student of business should know the art of living as well as working, opportunities are offered for study in the arts, humanities, and sciences.

The Department of Business offers transfer and terminal courses and curricula to serve the needs of all students.

1. *Program for Transfer Students.* Two years of studies are available to the student who plans to graduate from a four-year institution. The student who wishes to major in business administration, accounting, economics, finance, marketing, management, or secretarial administration, may qualify for junior-level status at a senior college or university by completing the first two years at Chowan College.
2. *Program for Terminal Students.* For the student who does not plan to continue his education beyond Chowan College, the Department of Business offers terminal programs in business-vocational training. The department has as its objective the preparation of the student for employment in the field of accounting, secretarial administration, or general office training. This entire program is so planned that any student who desires to transfer to a four-year institution may easily do so. He may contact the chairman of the department for additional information.

Policies

TYPEWRITING:

Each student enrolled in the Department of Business must present ONE YEAR of high school credit in typewriting or complete A MINIMUM OF ONE COLLEGE-LEVEL COURSE IN TYPEWRITING. A student who has not completed one year in high school typewriting should fulfill this requirement during the first semester in college if at all possible.

Any student who has completed one full year in high school typewriting will normally enroll in TYPEWRITING 102 (Intermediate).

A minimum of two courses in college typewriting is required for all secretarial programs. Exceptions may be made where students achieve a speed level of more than 65 net words per minute, with no more than three errors, in a ten-minute writing, while enrolled in Typewriting 102. An approved substitution report will be executed by the student's adviser where such exceptions are made. A copy of this report will be furnished to the Registrar's

Office, to the student, and a copy placed in the adviser's student file.

SHORTHAND:

Each secretarial student is placed in the shorthand course levels according to placement test results. Shorthand placement tests are administered within the Department of Business during regular orientation.

It is policy that the student enrolled in an associate secretarial curriculum complete a minimum of **THREE SEMESTERS IN SHORTHAND** except when proficiency tests administered within the Department of Business warrant a change. It is also established policy of the Department that all secretarial administration curricula require Secretarial Office Procedures 223.

GENERAL:

A candidate for the Associate of Arts Degree in a business curriculum will satisfy one of the following requirements:

- (a) Two courses in Economics and six additional hours in business or social science, or
- (b) A *minimum* of two courses in a Foreign Language may be substituted for the Business Law courses.

NANCY TAYLOR (Business 100):

Each young lady enrolled in a business program should remove the requirement Business 100 during the first semester of the college program, unless otherwise instructed by her adviser.

NIGHT LABORATORIES:

Night laboratory facilities are available for students enrolled in business curricula between the hours of 6:00 until 8:30 P.M., Monday through Thursday nights weekly. Students are properly supervised and conform to all regular college policies.

COLLEGE ACCOUNTING TESTING PROGRAM:

All students, regardless of curriculum, who complete two semesters of work in college accounting will complete the College Accounting Testing Program as sponsored by The American Institute of Certified Public Accountants. These tests are generally administered in January and May.

Business Administration

*Leading to the Associate of Arts Degree
and the B. S. Degree in Business Administration
or Accounting*

First Year

First Semester		Second Semester	
English 101	3	English 102	3
Religion 101	3	Religion 102	3
Mathematics 161 or 103	3	Science 101 or 102	4
Science 101 or 102	4	Accounting 141	4
Physical Education 151 or Nancy Taylor 100	1-2	Mathematics 103 or 105	3
Approved Elective	3	Total	17
Total	17-18		

Second Year

First Semester		Second Semester	
English 201, 202, 205 or 206	3	Economics 252	3
Economics 251	3	Business Law 282, World History 102, or Foreign Language 102, 202	3
Business Law 281, World History 101, or Foreign Language 101, 201	3	Accounting 240, 241, 243, or Approved Elective	4
Accounting 142	4	Speech 203	3
Physical Education 152 or 102	1	Psychology 201 or Approved Elective	3-4
Approved Elective	3	Total	15-16
Total	17		

APPROVED ELECTIVES FOR BUSINESS ADMINISTRATION: World History 101, 102; Government 108 or Geography 151; United States History 201 or 202; Sociology 205; English 202, 204, 205, or 206; foreign language sequence; any fine arts, mathematics, or business electives.



WORK IN BUSINESS LABORATORY

Business Education

*Leading to Associate of Arts Degree,
Teacher's Certification and B. S. Degree*

First Year

First Semester		Second Semester	
English 101	3	English 102	3
Religion 101	3	Religion 102	3
Mathematics 161 or 103	3	Mathematics 103 or 105	3
Typewriting 101, 102	2	Typewriting 102, 203	2
Office Machines 105	1	Office Machines 106	1
Foreign Language 101, World History 101, or Approved Elective	3	Foreign Language 102, World History 102, or Approved Elective	3
Nancy Taylor 100 or Physical Education 151	1-2	Physical Education 102 or 152	1
Total	16-17	Total	16

Second Year

First Semester		Second Semester	
English 201, 202, 205, or 206	3	English 202, 205, 206, or Speech 203	3
Shorthand 111 or 112	4	Shorthand 112 or Advanced Dictation 211	4
Accounting 141	4	Accounting 142	4
Economics 251	3	Economics 252	3
Foreign Language 201, Psychology 201, or Approved Elective	3	Foreign Language 202, Music Appreciation 161, or Approved Elective	3
Total	17	Total	17

APPROVED ELECTIVES FOR BUSINESS EDUCATION: World History 101, 102; Hygiene 101; Mathematics 105; Government 108 or Geography 151; Psychology 201; United States History 201, 202; foreign language or science sequence; any fine arts or business electives.



BOARD OF TRUSTEES IN SEMI-ANNUAL MEETING

Accounting

Leading to the Associate of Arts Degree

First Year

First Semester		Second Semester	
English 101	3	English 102	3
Religion 101	3	Religion 102	3
Mathematics 161 or 103	3	Accounting 142	4
Accounting 141	4	Mathematics 103 or 105	3
Typewriting 101, 102	2	Office Machines 105	1
Physical Education 151, or Nancy Taylor 100	1-2	Economics 251	3
Total	16-17	Total	17

Second Year

First Semester		Second Semester	
English 201, 202 or Speech 203 ..	3	Psychology 201	3
Accounting 240 or 241	3	Business Law 282	3
Economics 251	3	or Approved Elective	3
Business Law 281	3	Accounting 241, 243 or Approved Elective	4
Office Machines 106	1	Physical Education 152 or 102	1
Approved Elective	3	Approved Electives	6
Total	16	Total	17

APPROVED ELECTIVES FOR ACCOUNTING: World History 101, 102; Geography 151; United States History 201, 202; Sociology 205; English 202 or Speech 204; any fine arts, mathematics, or business electives.

Secretarial Administration

Leading to the Associate of Arts Degree

First Year

First Semester		Second Semester	
English 101	3	English 102	3
Religion 101	3	Shorthand 112 or 211	4
Shorthand 111 or 112	4	Typewriting 102, 203	2
Typewriting 101, 102	2	Int to Transcription 122, or Mathematics 161	3
Physical Education 151 or Nancy Taylor 100	1-2	Accounting 141	4
Int. to Transcription 122, or Mathematics 161	3	Office Machines 105	1
Total	16-17	Total	17

Second Year

First Semester		Second Semester	
Speech 203	3	Religion 102	3
Economics 251	3	Psychology 201 or Business Law 282	3
Advanced Dictation 211 or 212	4	Advanced Dictation 212 or Approved Elective	4
Accounting 142	4	Economics 252	3
Business Law 281	3	Physical Education 152 or 102	1
Office Machines 106	1	Office Procedures 223	3
Total	18	Total	17

APPROVED ELECTIVES FOR SECRETARIAL ADMINISTRATION: Same as listed for the accounting curriculum.

Church Secretarial Administration

Leading to the Associate of Arts Degree

First Year

First Semester		Second Semester	
English 101	3	English 102	3
Religion 101	3	Mathematics 161	3
Shorthand 111 or 112	4	Religion 102	3
Typewriting 101, 102	2	Shorthand 112 or	
Office Machines 105	1	Adv. Dictation 211	4
Physical Education 151 or		Typewriting 102, 203	2
Nancy Taylor 100	1-2	Int. to Transcription 122,	
Int. to Transcription 122,		Personal Finance 131, or	
or Personal Finance 131, or		Economics 251	3
Mathematics 161	3	Total	18
Total	17-18		

Second Year

First Semester		Second Semester	
Speech 203	3	Accounting 141	4
Economics 251 or 252	3	Psychology 201 or	
Accounting 141	4	Business Law 282	3
Business Law 281	3	Economics 252	3
Adv. Dictation 211 or 212	4	Adv. Dictation 212 or	
Office Machines 106	1	Sociology 205 or	
Total	18	Music Appreciation 161	4-3
		Physical Education 152 or 102	1
		Office Procedures 223	3
		Total	17-18

APPROVED ELECTIVES FOR CHURCH SECRETARIAL ADMINISTRATION: World History 101, 102; Geography 151; Government 108; foreign language sequence; any fine arts or business electives.

Legal Secretarial Administration

Leading to the Associate of Arts Degree

First Year

First Semester		Second Semester	
English 101	3	English 102	3
Shorthand 111 or 112	4	Accounting 141	4
Mathematics 161	3	Typewriting 102, 203	2
Int. to Transcription 122 or		Shorthand 112 or	
Personal Finance 131	3	Adv. Dictation 211	4
Typewriting 101, 102	2	Economics 251	3
Nancy Taylor 100	2	Bus. Mach. Cal.—Rotary 105	1
Total	17	Total	17

Second Year

First Semester		Second Semester	
Religion 101	3	Speech 203	3
Advanced Diction 211 or 212	4	Religion 102	3
Economics 252	3	Accounting 240, 241, or	
Business Law 281	3	Income Tax Accounting 243	3
Accounting 142	4	Business Law 282, Psychology	
Office Machines—Duplicating		201 or Sociology 205	3
106	1	Office Procedures 223	3
Total	18	Physical Education 152 or 102	1
		Total	16

APPROVED ELECTIVES FOR LEGAL SECRETARIAL ADMINISTRATION: Any social science, fine arts, or business course.

Medical Secretarial Administration

Leading to the Associate of Arts Degree

First Year

First Semester		Second Semester	
English 101	3	English 102	3
Mathematics 161	3	Medical Biology 123	3
Science 102	4	Shorthand 111, 112 or Advanced Dictation 211	4
Religion 101	3	Typewriting 203	2
Typewriting 102	2	Economics 251	3
Physical Education 151 or Nancy Taylor 100	1-2	Office Machines 105	1
Total	16-17	Physical Education 152 or 102	1
		Total	17

Second Year

First Semester		Second Semester	
Economics 252	3	Speech 203	3
Business Law 281	3	Religion 102	3
Shorthand 112 or Advanced Dictation 211 or 212 ..	4	Psychology 201 or Sociology 205 ..	3
Medical Terminology 213	3	Medical Terminology 214	3
Accounting 141	4	Office Procedures 223	3
Total	17	Office Machines 106	1
		Total	16

Third Year

First Semester		Second Semester	
Clinical Work Experience 215 ...	4	Clinical Work Experience 216 ...	4
Total	4	Total	4

Hospitals are responsible for providing living accommodations and meals, or equivalent remuneration, during the six-to-nine month internship.

A fee of \$100 is paid to the College prior to April 1. The Associate in Arts Degree in Medical Secretarial Administration will be awarded upon completion of the program outlined above.

APPROVED ELECTIVES FOR MEDICAL SECRETARIAL ADMINISTRATION: Sociology 205; World History 101, 102; foreign language sequence; any fine arts, Science, Mathematics, or business elective.

One-Year Secretarial

First Semester		Second Semester	
English 101	3	Religion 101	3
Int. to Transcription 122 or Mathematics 161	3	Int. to Transcription 122 or Mathematics 161	3
Shorthand 111 or 112	4	Shorthand 112 or Adv. Dictation 211	4
Typewriting 101, 102	2	Typewriting 102, 203	2
Office Machines 105	1	Accounting 141	4
Nancy Taylor 100 or Physical Education 151	2-1	Office Machines 106	1
Total	15-14	Total	17

One-Year General Clerical

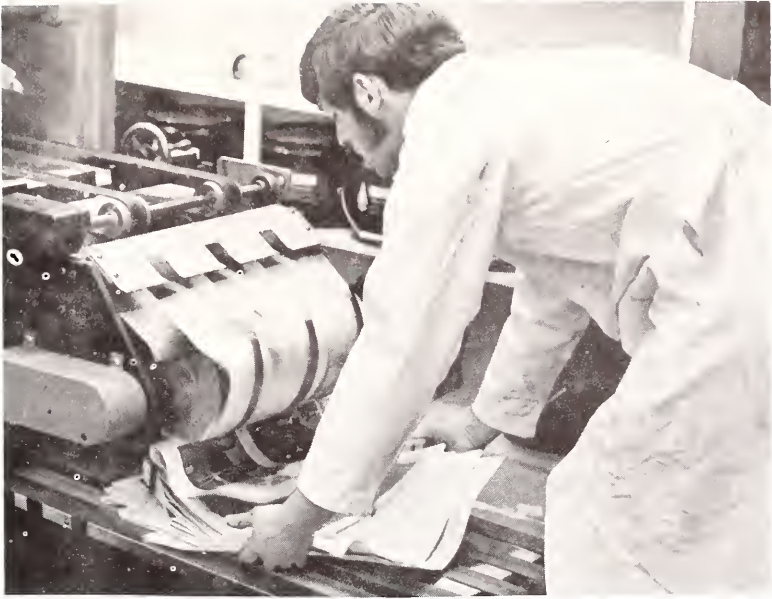
First Semester		Second Semester	
English 101	3	Religion 101	3
Mathematics 161	3	Accounting 142	4
Personal Finance 131 or		Office Machines 106	1
Economics 251	3	Physical Education 152 or	
Accounting 141	4	Nancy Taylor 100	1-2
Typewriting 101, 102	2	Economics 251 or 252	3
Office Machines 105	1	Approved Elective	3
Total	16	Total	15-16

APPROVED ELECTIVES FOR ONE-YEAR GENERAL CLERICAL COURSE: any elective approved by adviser.

Courses as prescribed in both one-year programs will fit into the two-year curriculum planning. Consult your adviser for full information.



GRADUATION ON CENTER CAMPUS



PRINTING STUDENT NEWSPAPER



MASKING OFFSET NEGATIVE

Department of Graphic Arts

The curriculum offered in printing technology by the Department of Graphic Arts is recognized as one of the finest in the country, and credit for courses completed are accepted by the senior institutions offering degrees in graphic arts.

The department enjoys a reputation for leadership in training young men and women for opportunities in the graphic arts and publishing industry. This reputation has grown as a result of constant updating of modern facilities and equipment, improving the curriculum and maintaining a competent and experienced faculty.

The basic objective of the Department of Graphic Arts is to prepare students for successful careers in the printing, publishing and allied industries. The program of study is specifically directed toward careers in the areas of printing technology, printing production and printing management. The entire program is offered with a backdrop of liberal arts.

ENTRANCE REQUIREMENTS

General requirements for admission to the graphic arts program are given in the General Information section of this catalog. Other requisites include such things as an interest in printing, a keen and inquiring mind and industrious habits.

Of evident value to an applicant is participation in high school printing courses, extra-curricular activities in connection with a school newspaper or yearbook or by employment in a printing establishment.

The two-year program is two-fold in that it offers the student an opportunity to prepare for a variety of positions in the printing and publishing industry. In addition, completion of the program earns the student an Associate of Arts Degree in Graphic Arts and prepares him for further study and a degree at a four-year institution.

PROGRAM OF STUDY

Although a description of courses offered in the graphic arts program follows, it is pertinent to present a brief picture of specific opportunities available to students.

Students receive training in letterpress composition and production, including advertising and page makeup as well as presswork. In this area they are taught linotype keyboarding, teletypesetter perforator operation, machine maintenance and repair and monitoring of tape-operated typesetting machines.

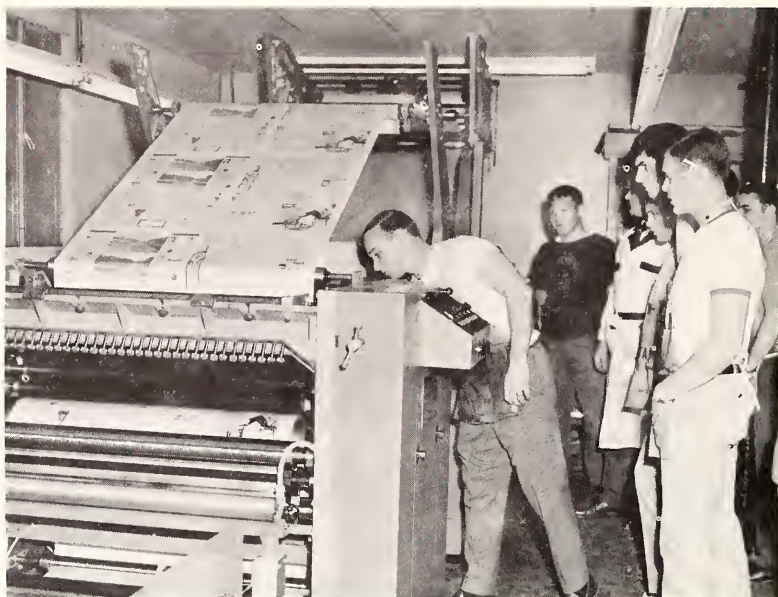
Students are fully oriented and trained in electronic photo-setting equipment for both hot and cold type composition and paste-up. They also receive intensive study and training in offset

camera and plate production as well as color separation and offset press operation and maintenance.

Graphic arts students become proficient in their skills through participation in the production of all printing for the college, including catalogs, brochures, yearbooks and the production of a weekly student newspaper and monthly college news-magazine.



MODERN PHOTOTYPESETTING MACHINE



HIGH SPEED WEB OFFSET PRESS



LINOFILM TAPE PERFORATOR

PRINTING TECHNOLOGY

AN ASSOCIATE DEGREE is awarded to students who successfully complete the two-year printing program.

FRESHMAN YEAR

First Semester		Second Semester	
English 101	3	English 102	3
Religion 101	3	Religion 102	3
Typing 101	2	Financial Math 161	3
Principles of Typography 111	3	Principles of Typography 112	3
Preparatory Offset 121	3	Preparatory Offset 122	3
Elementary Presswork 131	3	Offset Production Methods 132	3
Total	17	Total	17

SOPHOMORE YEAR

First Semester		Second Semester	
Advanced Typography 213	3	Advanced Typography 214	3
Preparatory Offset 223	3	Preparatory Offset 224	3
Advanced Production Methods 233	3	Production Methods Seminar 234	3
Approved Electives	9	Approved Electives	9
Total	18	Total	18

Approved Electives: Economics 251-252, Business Law 281-282, English 201-202, Voice and Diction 203, Public Speaking 204, College Algebra 103, Math 101, Math 102, U. S. History 201-202, Sociology 205, Government 108, Geography 151, General Psychology 201, Newswriting 105, History 101-102.

One-Year Teletypesetter Perforator

A *CERTIFICATE* of Proficiency is offered to students who successfully complete a one-year Teletypesetter Perforator program.

First Semester		Second Semester	
Religion 101	3	Religion 102	3
English 101	3	English 102	3
Teletypesetter Perforator 6	3	Teletypesetter Perforator 7	3
Approved Elective	6	Approved Elective	6
Total	15	Total	15

DEPARTMENT OF NURSING

The aim of the Department of Nursing is to offer a curriculum which will afford young men and women the learning experiences, against a background of religious education, to become effective patient-side practitioners of nursing. Students who complete the 33-month program, will be awarded an Associate in Nursing degree by Chowan College. By satisfactorily completing the licensing examination, administered by the North Carolina Board of Nursing, the graduate in Nursing becomes a Registered Nurse (R.N.)

The curriculum in Nursing is designed to help the student of Nursing understand basic scientific principles related to patient care; and understand some aspects of normal behavior and abnormal behavior through courses in social sciences, literature, and in religion; and to develop the ability to communicate with patients, physicians, and associates through courses in composition and study of English.

Opportunity to learn how to apply the knowledge gained in the formal courses indicated above is afforded in the Roanoke-Chowan Hospital, in Ahoskie, during the first summer and second year; and in the Duke Hospital, Duke Medical Center, Durham, during the second summer and third academic year.

While learning nursing at Roanoke-Chowan Hospital, students live on the college campus and commute to the hospital by college bus.

During the time students are learning nursing at Duke Hospital, they are in residence on the campus of Duke Medical Center, in Durham.

The Curriculum

Leading to Associate in Nursing Degree

First Year

First Semester		Second Semester	
English 101	3	English 102	3
Chemistry 171	4	Chemistry 172	4
Psychology 201	3	Sociology 205	4
Nursing 101	4	Physical Education	1
Nancy Taylor 100	2	Total	15
Total	16		

Summer

First Session		Second Session	
Anatomy	4	Physiology 222	4
Religion 101	3	Religion 102	3
Total	7	Total	7

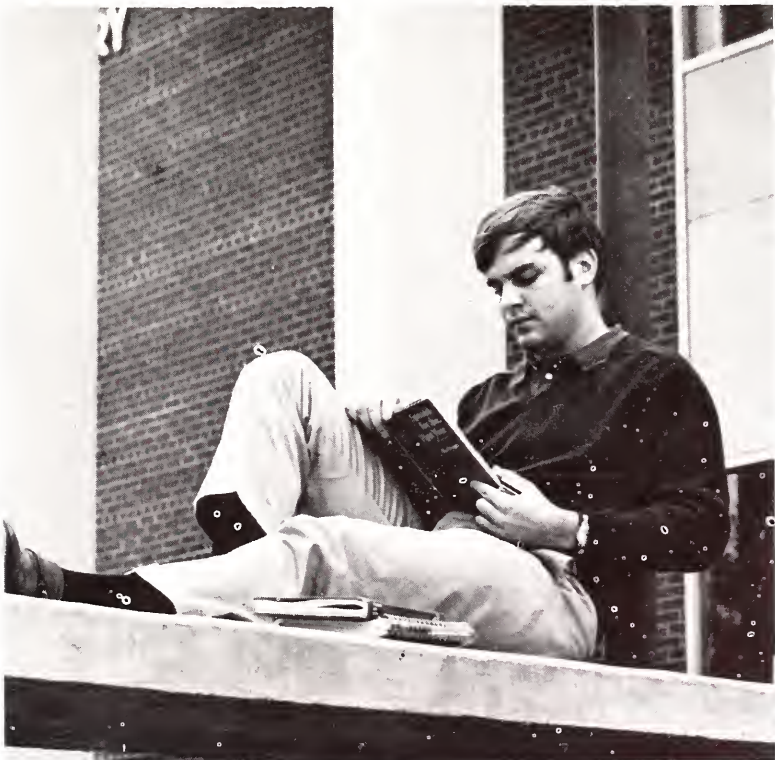
Second Year

First Semester		Second Semester	
English 201	3	English 202	3
Nursing 201	6	Nursing 202	6
Elective	3	Elective	3
Total	12	Nursing 203	2
		Total	14

Lasi 12 Months

Nursing 301, 302, and 303 at Duke Hospital

Nursing students are required to have two years of high school algebra or Mathematics IV as a prerequisite for Chemistry 171.



A SHORT BREAK BETWEEN CLASSES



STUDY IN SCIENCE LABORATORY

Courses of Instruction

Course Numbers

Courses in the general education and the college degree programs are numbered 101 to 299.

Chowan College reserves the right to change its course offerings upon proper notice.

DEPARTMENT OF BUSINESS

MR. THOMAS E. RUFFIN, JR., *Acting Chairman*

Business Administration And Economics

131 Economics of Personal Finance 3 semester hours

A survey of financial problems and institutions affecting individuals as well as various types of business organizations; borrowing, saving, insurance, investment, and financial agencies. Ethics of business practices are emphasized.

141-142 Principles of Accounting 4 semester hours each

A beginning course in accounting principles used in proprietorships, partnerships, and corporations. A study is made of special journals, worksheets, financial statements, negotiable instruments, and department costs. Six hours per week.

161 Financial Mathematics 3 semester hours

Comprehensive course in arithmetical problems of today's world as applied to general business practice, accounting, and finance. Three hours per week.

240 Managerial Accounting 3 semester hours

An intermediate course in accounting in preparation, analysis, and interpretation of accounting and financial data for decision making. Lecture and laboratory.

Prerequisites: Accounting 141 and 142.

241 Intermediate Accounting Theory 3 semester hours

A thorough study in intermediate accounting of the asset, liability, and stockholders' equity accounts of the balance sheet, as well as the income statement accounts. Lecture and laboratory.

Prerequisite: Accounting 141 and 142.

243 Income Tax Accounting 3 semester hours

A course designed to acquaint the student with preparation of individual, partnership, corporation, and estate and trust returns and the procedures involved in keeping tax records. Lecture and laboratory.

Prerequisites: Accounting 141 and 142.

251-252 Principles of Economics 3 semester hours each

Objective is to introduce the student beginning a study of economics to the principles essential to an understanding of fundamental economic problems and the policy alternatives society may utilize to contend with these problems. Economics 251 is from the macroeconomic approach and Economics 252 from the microeconomic view. Three hours per week.

271 Introduction to Data Processing 3 semester hours

Basic concepts and operational procedures of business data processing. Topics in automated data processing such as the punched card, key punch, sorter, accounting machine, and electronic data processing will be covered. Three hours per week.

281 Business Law 3 semester hours

A course dealing with law in general, contracts, negotiable instruments, sales, bailments, transportation, suretyships and guarantyship, insurance, principal and agent, employer and employee, and partnerships, as applied in business today. Three hours per week.

282 Business Law 3 semester hours

A continuation of Business 281, study of law pertaining to corporations, real property, landlord and tenant, personal property, mortgages, debtor and creditor, will and estates, wrongs, and remedies, as applied to business life. Three hours per week.

SECRETARIAL ADMINISTRATION

100 Nancy Taylor 2 semester hours

This course is fundamental in gaining understanding of self-realization. It is an individualized study of make-up, skin care, hair styling, figure control, visual poise, fashion and wardrobe, speech, etiquette, personality, self-confidence, and social improvement to give the finishing touch of personal charm in daily relationships to others. Nancy Taylor techniques and textbooks are used. Required of all women enrolled in the Departments of Business and Nursing; recommended for all young women regardless of curriculum. This may fulfill requirements for one semester hour of physical education. Three hours per week.

101 Typewriting 2 semester hours

Mastery of the keyboard by the touch method and the techniques of touch typing, for business majors. Students who have had less than one year of typewriting in high school should enroll in this course. Three hours per week.

102 Typewriting 2 semester hours

Instructions are given in manuscript typing, letters, and business forms. Three hours per week.

203 Advanced Typewriting 2 semester hours

Skill is developed in the use of statistical and legal work performed in government and public accounting offices. Speed and accuracy are greatly emphasized. Three hours per week.

Prerequisite: Business 102 or equivalent.

105 Business Machine Calculation:

Rotary Calculators 1 semester hour

The student is thoroughly acquainted with mathematical principles involved in operation of calculators. Open to all students. One hour per week.

106 Office Machines:

Duplicating Machines 1 semester hour

A basic skill of operation, together with techniques, is developed in the use of the stencil and fluid process duplicators. One hour per week.

Prerequisite: Business 102 or equivalent.

111-112 Shorthand 4 semester hours each

Gregg shorthand methods are used to develop reading and writing skills. Six hours per week.

122 Introduction to Transcription 3 semester hours

This course deals primarily with the use of business English in business correspondence but includes, in addition, condensed units in business letter writing, filing, and machine transcription. Attention is given to a review of the fundamentals of English grammar and spelling. Enroll in this course at the same time you enroll in Business 112.

Prerequisite: Business 111 or equivalent.

211-212 Advanced Dictation 4 semester hours each

A dictation course for second year secretarial students. Six hours per week.

Prerequisite: Business 111, 112, or equivalent.

213-214 Medical Terminology and Transcription

3 semester hours each

Intensive practice in medical prefixes and suffixes and their meaning, transcribing case histories, medical articles, and dictated medical material. Machine transcription is provided. Six hours per week each semester.

Prerequisite: Business 211.

215-216 Clinical Work Experience 4 semester hours each

Clinical experiences in these courses are designed to aid the

student in developing overall concepts involved in actual on-the-job performances in activities associated with records in hospitals and doctor's offices. Throughout this experience the student observes and actually works in designated departments within the hospital under the direct supervision of a Registered Medical Records Librarian.

223 Secretarial Office Procedures 3 semester hours

This course is designed for secretarial students only. It deals primarily with the theory of office practice; emphasis is given throughout the course to the handling of actual office problems and on-the-job situations. The course is generally restricted to the sophomore level. Freshmen with good academic records may enroll with permission of their advisors.

DEPARTMENT OF ENGLISH

DR. ELLA JANET PIERCE, *Chairman*

Remedial Reading No Credit

This is a non-credit course required of freshmen whose entrance tests show a special need for improvement in reading, vocabulary, comprehension, and speed. The course is offered for a half semester.

101a English Composition 3 semester hours

This is the regular course for properly qualified freshmen students meeting the requirements of standard placement tests in English. Emphasis is on the whole expository theme—the paragraph, outline, organization, and content as illustrated in selected essays. Library assignments are frequent. Three hours per week.

101b English Composition 3 semester hours

Those students who are not properly qualified for the three-hour English Composition will be required to take the five-hour per week English Composition. The requirements for this course are comparable to those of English Composition 101a.

102 English Composition 3 semester hours

A continuation of English 101a or 101b; this course includes a study of drama and poetry. One of the writing requirements in this course is a formal research paper. Three hours per week. English 101a or 101b and English 102 are prerequisite to 200 level courses.

105 News Writing 3 semester hours

An elective open to all students and required for staff members of the student newspaper. The course deals with the fundamentals of news gathering and writing with attention given to writing leads, heads and organizing material. Stress will be placed on correct

style, English usage and spelling, as well as editing and proof reading. In addition to regular classroom lectures and assignments, students will be given outside assignments plus required reading and study of newspapers. Class limited to 15. Four hours lecture-labs per week.

201-202 English Literature 3 semester hours each

These courses are surveys of British writers from the Anglo-Saxon Period to the Romantic Movement and from the Dawn of the Romantic Movement to the present day. Courses need not be taken in sequence. Critical and interpretative papers showing knowledge of primary and secondary procedures are required. Three hours per week.

203 Voice and Diction 3 semester hours

This course is designed to assist the student in developing a pleasing and effective voice and in improving his articulation. Attention is given to phonetics. Three hours per week.

204 Public Speaking 3 semester hours

This course offers different phases of public speaking: oral interpretation, choral reading, personal interviews, extemporaneous speeches, and prepared talks which train students for present-day needs. Three hours per week.

205-206 American Literature 3 semester hours each

This survey of representative American writers covers the period from Colonial days to the present. Courses need not be taken in sequence. Recommended for vocational students. Elective for liberal arts and pre-education students. May be taken in lieu of 201-202. Writing requirements are the same as English 201-202. Three hours per week.

DEPARTMENT OF FINE ARTS

Mr. James M. Chamblee, *Chairman*

DIVISION OF ART

The Division of Art offers training in several fields of art which will enable the student to continue his study at the junior level in most college and university art departments, as well as professional art schools. The student can place emphasis in one of the following areas:

1. Creative studio work
2. Art history
3. Art education
4. Commercial art

161 Art Appreciation 3 semester hours

A selective study of the major periods in the history of Art. Emphasis is placed on helping the student to recognize and understand the major objectives and techniques which are characteristic of periods and outstanding artists and their influence on current trends and developments in Art. Supplemented by color slides and individual research.

101-102 Art Fundamentals 2 semester hours each

Instruction and practice in the basic skills and techniques of drawing and composition. Various media such as pencil, charcoal, ink, collage, etc., are used. A terminology unique to art is used in an active dialogue both individually and as a group activity.

151 Ceramics 2 semester hours

Instruction and practice in the technique of making pottery and other three dimensional objects from clay. Glazing and firing is an integral part of the study.

131 Arts and Crafts 3 semester hours

Instruction and practice in the various arts and crafts as they relate to instruction in the public schools. One hour each week is spent in discussion of various methods and theories of instruction.

221 Commercial Art 2 semester hours

Instruction and practice in the techniques of advertising and promotional Art. Layout, cover design, and fashion design are included.

211-212 Art History 3 semester hours each

211. *Prehistoric through Gothic*. Painting, sculpture, architecture, and the minor arts are traced from prehistoric through the Gothic era. Augmented by color slides, research projects, and seminars.

212. *Renaissance through Modern*. Painting, sculpture, architecture, and the minor arts are traced from the beginning of the Renaissance up to and including the present day. Augmented as 211.

201 Painting 2 semester hours

Instruction and practice in the basic media and techniques of painting. Emphasis is placed on composition and color usage. Critical awareness is developed with periodic seminar-critique activities.

Prerequisite: 101, 102.

202 Painting 2 semester hours

Continuation of Painting 201 with emphasis placed on advanced painting problems which involve experimentation with color, composition, and the human figure. The development of creativity and individual style are of prime importance.

252 Sculpture

2 semester hours

Instruction and practice in the various techniques of sculpture. Clay, plaster, wood, and stone are used, as well as various methods of construction. Seminar-critiques are employed periodically.

291 Art Problems

2-4 semester hours

Open to students who desire further individual research in one phase of Art. This is a highly specialized course taken by students going on to a four year program in Art. It is available only during the final semester at this institution and/or with the consent of the Division head.

Students who elect a concentration in Art may follow one of two curricula as outlined in the college catalog. These are not terminal degrees. They are designed to simulate the first two years of Art programs in most four year institutions.

These programs are in keeping with the guidelines for Art schools set up by the State of North Carolina and the Southern Association of Colleges and Schools.

DIVISION OF DRAMA

107 Dramatics

3 semester hours

This course involves study in all areas of theatre arts. Play production, directing, performance, make-up, costuming, and other phases will be used. Work on major production will be stressed during the semester. Three hours per week.

DANIEL SCHOOL OF MUSIC

The courses in music are designed to serve three purposes:

1. To provide thorough training in the practice, literature, theory, and history of music for the student who wishes to concentrate on music in the liberal arts curriculum leading to the associate degree.
2. To provide a solid foundation for the student who elects music as his major subject in the curriculum leading to the A.B. and B.M. degrees.
3. To provide students in other departments with elective courses in music designed to increase knowledge of religious music and to add cultural value and enjoyment to the general liberal arts program.

101-102 Notation, Sight-singing, and Dictation

1 semester hour each

Introductory course, intended to provide a basic knowledge of the common terminology of music, rhythms, intervals, and scales. Required of all music majors. Two laboratory hours per week.

151-152 Harmony

3 semester hours each

A beginning course in the elements of musical composition,

including triads, inversions, seventh chords, nonharmonic tones, elementary modulation, keyboard harmony, and short compositions.

Prerequisite or corequisite: Music 101-102.

161 Music Appreciation

3 semester hours

An introduction to musical understanding, emphasizing elements, styles, and forms. Integrated with the other arts and the humanities in general. Lectures, research, recordings, and concerts.

201-202 Notation, Sight-singing, and Dictation

1 semester hour each

Continuation of Music 101-102, with work in clef-reading, rhythms, intervals, chords, and melodies, utilizing exercises from musical literature. Required of all music majors. Two laboratory hours per week.

Prerequisite: Music 101-102.

253-254 Advanced Harmony

3 semester hours each

A continuation of Music 151-152, including chromatic harmony, advanced modulation, advanced keyboard harmony, and larger compositions. Required of all music majors.

Prerequisites: Music 101-102, 151-152.

Corequisites: Music 201-202.

171-172 Introduction to Music Literature

2 semester hours each

A course for the music major designed to acquaint him with representative examples of the types, forms, and styles of music with which he will have experience during his lifetime. Emphasis is placed on good listening techniques. Required of all music majors.

Applied Music

The following courses in applied music are open to any student in the college. Work in applied music is regarded not merely as technical training in performance, but also as a study of the standard literature. Credit in applied music is given on the basis of (1) the stage of development and (2) the number of lessons per week. The general prerequisite for credit in applied music is a basic knowledge of the instrument to be studied. Copies of study for each instrument will be sent upon request.

All students taking applied music for credit are required to attend bi-monthly student recitals and college sponsored concerts. Music majors must also participate in a musical organization and take part in prescribed concerts. A minor in piano is required of all music majors not having piano as their major. No credit will be given to music for preparatory piano, voice, or organ.

100A Preparatory Voice No Credit
One half-hour lesson and four practice hours per week.

111A-112A First-Year Voice 1 or 2 semester hours each
One or two half-hour lessons per week and six or twelve practice hours per week, respectively.

211A-212A Second-Year Voice 1 or 2 semester hours each
On or two half-hour lessons per week and six or twelve practice hours per week, respectively.

113A Class Instruction in Voice 1 semester hour
Beginning voice students only. One class hour and 4 practice hours per week. Offered only upon demand.

Similar descriptions with regard to value, hours, and prerequisite work apply to each of the courses B, C, D, E, and F.

B. Piano	C. Organ	D. Woodwind	E. Brass	F. Percussion
100B	100C	100D	100E	100F
111B-112B	111C-112C	111D-112D	111E-112E	111F-112F
211B-212B	211C-212C	211D-212D	211E-212E	211F-212F
113B	113C	113D	113E	113F

Ensembles

191 College Choir 1 semester hour
Membership is open to any college student. Performances include fall, Christmas, and spring concerts, as well as numerous other on-campus engagements throughout the year. Three rehearsal hours per week. May be repeated for credit.

191T Touring Choir 1 semester hour
Membership selected from the College Choir by the director. Performs various off-campus programs throughout the year, including an extensive tour in the spring. Two additional rehearsal hours per week. May be repeated for credit.

193 College Band 1 semester hour
Open to all qualified instrumentalists on the campus. During the fall semester the band presents music at all home football games. Three rehearsal hours per week. May be repeated for credit.

Other ensembles (no credit) are organized, from time to time, for student participation.

DEPARTMENT OF GRAPHIC ARTS

6-7 Teletypesetter Perforator Operation 3 semester hours

A study of the operation of the Teletypesetter Perforator, machines similar to typewriters which are used to punch perforated paper tape to automatically operate typesetting and photo composition machines. Course includes orientation to the printing industry; practice on operating the TTS keyboard; learning to read perforated tape; and punching tape for various compositions. Two hours lecture and four hours laboratory per week.

111 Principles of Typography 3 semester hours

Students are taught the history and basic fundamentals of printing. Course includes instruction in printers' mathematics, elements of operation of Ludlow machine to set display type and assembling forms for newspaper production and commercial printing; also introduction in the manually-operated typesetting machines. Two hours lecture and three hours of laboratory per week.

112 Principles of Typography 3 semester hours

A study of linotype machine mechanisms and machine principles, and introduction in operation of the Teletypesetter and Lino-matic tape. Laboratory periods include operation of typesetting machines, makeup of newspaper pages and advertisements. Two hours lecture and three hours of laboratory per week.

121 Introductory Preparatory Offset 3 semester hours

An introduction to copy preparation, operation of the copying camera and related darkroom equipment. This class acquaints the student with line negatives, masking and platemaking procedures. Two hours lecture and three hours laboratory per week.

122 Introductory Preparatory Offset 3 semester hours

A continuation of 121 with an in-depth study of films, screens, and halftones. Detailed instruction is given on masking and platemaking equipment and procedure. Two hours lecture and three hours laboratory per week.

131 Elementary Presswork 3 semester hours

Basic fundamentals are stressed in the operation of hand-fed, cylinder and automatically operated platen letterpress and offset presses. Laboratory experiences include make ready methods and procedures, imposition, lockup, and care and maintenance of equipment. Also a study of paper, inks, rollers, and common pressroom problems. Two hours lecture and three hours laboratory per week.

132 Offset Production Methods 3 semester hours

A study is made of inks, papers, and chemicals used in the production of offset printing. Basic fundamentals are stressed in operation and maintenance of large offset presses, using actual production work on these presses as an integral part of the course. Two hours lecture and three hours laboratory per week.

213 Advanced Typography 3 semester hours

Development and practice of efficient procedures in producing layouts for newspaper advertisements, commercial forms, book work, with a continuation of 112 to provide additional Ludlow, Linotype and Teletypesetter experience. Also, an introduction is made of the Linofilm Quick—a machine to set by the photographic method—and the Linoquick Perforator. Laboratory periods include preparation of working layouts and composition of forms ready for printing by both letterpress and offset presses. Two hours lecture and three hours of laboratory per week.

214 Advanced Typography 3 semester hours

Thorough study of photocomposition and electronic equipment with emphasis on operation and maintenance. Also, a study of supervisory responsibilities, such as safety, quality control, estimating and new developments in the printing industry. Laboratory periods include advanced methods of typography, layout, composition, makeup and pasteup of complex newspaper, commercial and book forms. Two hours lecture and three hours laboratory per week.

223 Advanced Preparatory Offset 3 smester hours

This course is an advanced study of a copying camera and related darkroom equipment. Duotone and direct color separation; densitometry, advanced masking and platemaking are stressed. Two hours lecture and three hours laboratory per semester.

224 Advanced Preparatory Offset 3 semster hours

A continuation of 223, this course emphasizes the indirect color separation method. Detailed study is made of color correction, registering systems, four-color masking and platemaking. Instruction is also given on the very latest mechanical and computerized methods of photo-offset. Two hours lecture and three hours laboratory per semester.

233 Advanced Production Methods 3 semester hours

This course consists of theory, practice and problems of offset work. Lectures and laboratory experience in sheetfed and web offset presses. The student is introduced to the production of two, three, and four-color process printing. Production of increasingly complex jobs are produced by offset printing. Two hours lecture and three hours laboratory work per week.

234 Productions Methods Seminar 3 semester hours

Provides the student an opportunity to put into practice the knowledge and experience gained in the previous courses in graphics. Actual production of complex jobs are to be produced. Special problems which are encountered in the maintenance and operation of the sheetfed and offset presses are an integral part of the course. Two hours lecture and three hours laboratory per week.

DEPARTMENT OF HEALTH AND PHYSICAL EDUCATION

MR. JAMES G. GARRISON, *Chairman*

101 Hygiene 3 semester hours

A course designed to give a general knowledge of the body that will result in a more wholesome life. Personal health problems are emphasized. Mental, physical, and social factors influencing health are studied. Three hours per week.

Women

101-102 Basic Physical Education for Women

1 semester hour each

Basic course requirements consisting of big muscle, finer muscles, and coordinating activities through participation in team and individual sports. Physical fitness, poise gracefulness, wholesome attitude toward physical, mental, social, and emotional development are the desired objectives of this course. Activities which will be offered are volleyball, basketball, softball, speedball, tennis, badminton, tumbling, trampoline, basic rhythms, interpretative dance, and table tennis. Two hours per week.

103 Recreational Activities 1 semester hour

A course in indoor competitive sports, designed to be helpful in playground and church recreation. Three hours per week.

121 Beginning Swimming 1 semester hour

A beginners course in swimming which teaches elementary water activities and starts teaching the various strokes. Two hours per week.

122 Elementary and Advanced Swimming 1 semester hour

Teaches various strokes, water ballet, and elementary life saving fundamentals. Senior life saving course will be given for those who qualify. Two hours per week.

Men

151-152 Basic Physical Education 1 semester hour each

Basic course consisting of conditioning activities of low and high organization, individual and team games to develop fundamental skills. The course is designed also to teach the basic rules and skills of at least three of the following games per semester--touch football, volleyball, basketball, soccer, softball, tennis, badminton, table tennis. Two hours per week.

153 Elementary Swimming 1 semester hour

Fundamental skills in executing various strokes are emphasized. Two hours per week.

154 Recreational Games 1 semester hour

Basic course in fundamentals and rules of games and minor sports. This course is designed for those interested in church, YMCA, Boy Scout, or school work. Two hours per week.

157 Tumbling and Apparatus 1 semester hour

Primarily basic work on mats, horizontal bars, and trampoline. Two hours per week.

258 Advanced Swimming 1 semester hour

Physical education 153 or its equivalent is a prerequisite for this course. A certificate for senior life saving goes with this course. Two hours per week.

DEPARTMENT OF LANGUAGES

MR. M. EUGENE WILLIAMS, *Chairman*

Students who have satisfactorily completed two years of a language in high school will not receive credit for 101-102 in the same language. They should take 201-202. If a student has satisfactorily completed only one year of a language in high school, he will receive credit for 102 when completed in the same language.

No credit is given for a 101 course until the 102 semester is completed.

French

101-102 Elementary French 3 semester hours each

For those with no previous study of the language or those who received no high school credit in French. Fundamentals of grammar. Simple compositions. Constant training in pronunciation.

tion based on phonetics and the language laboratory. Simple readings during second semester. One lab period per week.

201-202 Intermediate French 3 semester hours each

Two years of high school French, or French 101 and 102, required. Rapid review of grammar, idiomatic constructions, and vocabulary. Short stories, a play, and a novel by selected authors are read. Frequent dictations and some conversational French.

251-252 Introduction to Literature 3 semester hours each

Rapid review of most difficult parts of grammar. Survey of French literature from *Chanson de Roland* to twentieth century, with particular emphasis upon seventeenth century selected writings. Library assignments and daily reports. Offered on demand.

Latin

101-102 Elementary Latin 3 semester hours

For those with no previous study of Latin or who received no high school credit in Latin. This course is designed to equip the student with a mastery of the structure of the Latin language, together with building of vocabulary. Written exercises and translations. An acquaintance is made with classical mythology.

201-202 Intermediate Latin 3 semester hours each

Rapid review of grammar. Some study is made of the Roman political and social institutions. Reading of selections from Petronius, Pliny, St. Augustine, Sallust, Livy, Tacitus, Suetonius, Eutropius, Ammianus Marcellinus, Seneca, Ovid, and Cicero.

Spanish

101-102 Spanish 3 semester hours each

This course is designed for those who wish to begin the study of language or those who have received no high school credit in Spanish. Emphasis is placed on Spanish pronunciation, simple conversation, dictation, short compositions, and fundamentals of grammar. The language laboratory is used within the three class periods per week.

201-202 Spanish 3 semester hours each

Two years of high-school Spanish or Spanish 101-102 are required. A review of Spanish conversational grammar is maintained by its utilization in the spoken language. Cultural aspects of Spanish speaking countries are brought through translations, dictations and discussions. The language laboratory is used within the three class periods per week.

203-204 Spanish 3 semester hours each

Composition and conversation. Spanish linguistics, with advanc-

ed training in speaking, grammar and comprehension. Intensive and methodical training in the acquisition of an active and idiomatic Spanish speaking vocabulary. Readings are from selected contemporary novels, plays and short stories. Three hours a week both semesters with one hour per week in the language laboratory. 3 hours credit each semester. This is an honors course designed for high school students who have had two or three years of spoken Spanish or students who have completed Spanish 101-102. This course is offered on demand.

251-252 Introduction to Spanish Literature

3 semester hours each

This is a survey course designed to give students a comprehensive study of Spanish literature from its beginning up to the present time. It offers a well-rounded critical appraisal of the outstanding works and personalities of a great civilization and the political, social and artistic backgrounds that produced the literature. It includes Poema de Mio Cid, and selections from Don Quixote, Lope de Vega, Don Juan, Galdos, Unamuno, Jimenez, and Garcia Lorca. Written and oral reports are required from parallel readings. This course is offered on demand.

Prerequisite: Spanish 201-202 or its equivalent.

DEPARTMENT OF MATHEMATICS

MR. GEORGE L. HAZELTON, *Acting Chairman*

3 Plane Geometry

No credit

This course is required of all students whose transcripts indicate a deficiency in geometry and who are candidates for the associate degree. Exceptions are students in the 33-month nursing program. (See catalog for more information.)

4 Mathematics Review

2 semester hours

This course is designed for those students who, according to their scores on the mathematics placement examination, have insufficient background in mathematics to attempt College Algebra 103. Credit hours are not applicable toward hours required for graduation, but are applicable toward hours and quality points earned as residence requirements.

101-102 Fundamentals of Mathematics 3 semester hours

Mathematics 101 is a fundamental mathematics course including the following topics: number systems and their history, common fractions, decimal fractions, percentage, computation with approximate numbers, elementary algebraic operations, signed numbers, and simple equations. This course should give a strong foundation in basic arithmetic and in elementary algebra

Mathematics 102 is a fundamental mathematics course including algebraic concepts such as: special products and factoring, algebraic fractions, radicals, square roots, quadratic equations and graphs and functions; geometric concepts such as: preliminary notions of geometry, the triangle, polygons and their areas, the circle, and elementary solids--volumes and surface areas, as well as basic elementary concepts of trigonometry.

These courses are designed for non-science and non-mathematics majors in the liberal arts and pre-education fields.

103 College Algebra

3 semester hours

This course is the standard freshman course in college algebra. The topics discussed are: the real and complex number systems; linear, quadratic, exponential, and logarithmic functions; systems of equation; matrices and inequalities. Three hours per week.

Requisite: A satisfactory score on the mathematics placement examination.

105 Analytic Trigonometry

3 semester hours

This course is a study of trigonometry and an introduction to infinite series. The topics discussed are: the trigonometric functions, inverse functions, radian measure, solution of triangles. Three hours per week.

Prerequisite: Mathematics 103

109 Algebra and Trigonometry

5 semester hours

This is an integrated course in algebra and trigonometry. The topics are: the real and complex number systems; linear, quadratic, exponential, logarithmic, trigonometric, and inverse functions; inequalities, matrices, series, probability. This course will satisfy the Mathematics 103-105 requirements. Five hours per week.

Requisite: An above average score on the mathematics placement examination.

111 Engineering Drawing

2 semester hours

Free-hand lettering, orthographic projection, auxiliary views sectional views, use of working drawing, isometric projection, technical sketching, perspective, pencil and ink tracing. One hour lecture, 2 hours laboratory per week.

112 Descriptive Geometry

2 semester hours

Topics discussed are edge and normal views, straight lines and planes, curved lines, curved and warped surfaces, intersections, developments and vector geometry. One hour lecture, 2 hours laboratory per week.

210 Analytic Geometry and Calculus I

4 semester hours

The first of three semesters of a unified course in analytic geo-

metry and calculus. The topics studied are: the real number system; cartesian coordinates; functions; limits and continuity; the derivative; differentiation of algebraic functions; application of derivatives; and antiderivatives.

Prerequisites: Math 109 or Math 103 and 105.

211 Analytic Geometry and Calculus II 4 semester hours

The second of three semesters of a unified course in analytic geometry and calculus. The topics studied are: definite integral; application of definite integrals; conics; transcendental functions; technique of integration; polar coordinates; parametric equations; improper integrals; and indeterminate forms.

Prerequisite: Math 210

212 Analytic Geometry and Calculus III 4 semester hours

The third of three semesters of a unified course in analytic geometry and calculus. The topics studied are: three-dimensional analytic geometry; vectors in three-dimensional space; partial differentiation; multiple integrals; infinite series; and differential equations.

Prerequisite: Math 211

205 Surveying 3 semester hours

Construction, care and use of surveying instruments. Theory and practice in the elements of plane surveying. Two hours lecture, one two-hour lab per week.

206 Surveying 3 semester hours

Construction and route surveys, earthwork computations, and related topics. Two hours lecture, one two-hour lab per week.

DEPARTMENT OF NURSING

MRS. ALMIRA H. OCKERMAN, *Chairman*

101 Introduction to Nursing I 4 semester hours

The objectives of this course are: (1) to help the student understand that the care of patients can only be effective if she has a thorough understanding of herself and her own goals; (2) to realize the need for a basic knowledge of history and its influence (religiously, industrially, space age) upon the place, responsibility, and privileges of the nurse today; (3) to recognize the need for knowledge of scientific and social-scientific principles in order that she might be able to integrate them into efforts to meet the needs of patients, and; (4) to identify and relate the ethics of professional nursing in her professional and personal relationships.

102 Introduction to Nursing II 4 semester hours

This course introduces the student to the fundamentals of direct

patient care. It focuses on health, problem solving, basic pharmacology, hygienic needs of patients, and specific skills of observation. Laboratory periods are used for the development and refinement of nursing skills by demonstrations (live and filmed), return demonstrations, role playing, and seminars.

Prerequisites: Nursing 101 and Chemistry 171

201 Introduction to Clinical Nursing 6 semester hours

This course introduces the student to the role of nursing adults and children, regardless of specific diagnosis. It integrates the principles of pharmacology, basic nutrition, and content of Nursing 102. Students will give direct care to patients under the supervision of instructors.

Prerequisites: Nursing 102, Chemistry 172, Anatomy, and Physiology

202 Introduction to Clinical Nursing II 6 semester hours

This course is a continuation of the introduction of the nurse's role in nursing the patient regardless of the diagnosis of his illness. It also provides an introduction into the stages of life and into growth and development patterns. Through supervised experience, the student is provided an opportunity of integrating knowledge she has gained into the actual care of patients.

Prerequisites: Nursing 201 and Microbiology 241

203 Nursing 2 semester hours

This is a continuation of Nursing 102, focusing on the preparation for nursing practice. Included is comparative organization and administration of large and small hospitals and nursing services; the ethics and amenities of employment; the functions of professional organizations; legal responsibilities and expectations of the Registered Nurse. The class meets for two hours a week.

Prerequisite: Nursing 201

303 Nursing 10 semester hours

A presentation of psychiatric nursing and concepts of adaptive and maladaptive human behavior, supportive, and re-educative concepts of nursing intervention in theoretical and actual clinical settings. The class meets for 30 hours a week (six hours class and 24 hours of selected supervised experience.)

Prerequisites: Nursing 202 and 203

302 Nursing 12 semester hours

Th more complex aspects of maternal and child care are presented in this course. Student seminars explore family-centered problems in maternity care, in depth. Class discussions on current theories of complications occurring during the maternity cycle are included. The problems and needs of the premature infant are presented. A comprehensive approach to nursing care of the sick child is included, with discussion of disease conditions commonly found

in a given age period, along with current advances in child care. Impact of the sick child on the family is emphasized. The role of the nurse in meeting individual patient needs is emphasized throughout the course. The class meets for 30 hours a week (six hours of class and 24 hours of selected supervised experience.)

Prerequisites: Nursing 202 and 203

301 Nursing 12 semester hours

This course is a continuation of Nursing 202 and studies the role of the nurse in meeting specific medical and surgical problems of people requiring more complex diagnostic and treatment practices. Patient care management is introduced through team nursing. Organization and mobilization of the health team in the event of a disaster is presented. The class meets for 30 hours a week (six hours of class and 24 hours of supervised experience.)

Prerequisite: Nursing 202 and 203

DEPARTMENT OF RELIGION AND PHILOSOPHY

MRS. DAISY LOU MIXON, *Chairman*

101 Understanding The Old Testament 3 semester hours

This course aims to introduce the student to the range and depth of the spiritual heritage from Ancient Israel which has profoundly influenced Western Civilization.

102 Understanding The New Testament 3 semester hours

This course aims to introduce the student to the writings of the New Testament through a unifying approach by combining historical, theological, and literary perspectives.

121 Honors Program in Religion 3 semester hours

A second semester freshman with an over-all average of at least 2.0 on all work attempted may elect to do a religion honor rather than take Religion 102. This program will carry three semester hours credit. This honors program will be offered during the Spring Semester of each year, the subject being announced during the preceding Fall Semester. Participants will be involved in one major research project each semester. Much of the student's work will be on an individual basis under the supervision of the professor who directs this program.

201 Introduction to Philosophy 3 semester hours

This course is designed to introduce students to philosophical concepts and problems through consideration of representative philosophers.

DEPARTMENT OF SCIENCE

MR. GEORGE L. HAZELTON, *Acting Chairman*

Biology

101 General Biology (Botany) 4 semester hours

A study of all the major groupings of plants with special emphasis being placed on their morphological and physiological development, life processes, heredity and evolution, relationship to environment, and biological importance. Three hours of lecture and three hours of lab per week.

102 General Biology (Zoology) 4 semester hours

An introductory study of animal biology with emphasis directed toward appreciation, scientific method, and basic understanding of general principles and laws of the animal kingdom.

Laboratory work consists of important zoological principles and the study of representatives from the animal kingdom. Three lecture and 3 laboratory hours per week.

123 Medical Biology 3 semester hours

This survey of human biology presents an integrated concept of the normal structure and function of the various parts of the body and of some of the pathological conditions which affect these parts. Through readings, discussions, and demonstrations the student comes to appreciate and to better understand each of the systems. Medical terminology, with the significance of its prefixes and suffixes, is emphasized throughout the course.

Medical secretarial and pre-optometry students only. Three lecture hours a week.

221 Anatomy 4 semester hours

A study of the human body. Emphasis is placed on the structural relationships between cells and tissues and organs and systems. Classroom and laboratory procedures enable the student to visualize and comprehend the unity and efficiency of the body as a whole. Three lecture and 3 laboratory hours a week.

222 Physiology 4 semester hours

An understanding of the fundamental chemical and physical processes as they occur throughout the human body is developed. The relation of function to structure is stressed. Current theories are explored in lectures and discussions. Changes in the various systems are demonstrated and measured in the laboratory in order that the student may acquire a knowledge of the mechanisms which maintain a relatively constant internal environment. Three lecture and 3 laboratory hours a week.

Prerequisites: Biology 221 and Chemistry 171, or permission of the department.

241 Microbiology 4 semester hours

A study of the morphology, fundamental physiological processes, and identification of micro-organisms, with emphasis on bacteria. The relationship of bacteria to sanitation, to personal and public health, and to food preservation is stressed. Three hours lecture and 3 hours laboratory per week.

Prerequisites: Biology 101 and Chemistry 171, or permission of the department.

Chemistry

171-172 Chemistry 4 semester hours each

This course emphasizes the fundamental principles, theories, laws and basic concepts of chemistry. Special consideration is given to writing and balancing equations. The 172 laboratory includes semimicro qualitative analysis. Three lecture and 3 laboratory hours per week.

Corequisite: Eligibility to take Math 103.

275-276 Organic Chemistry 4 semester hours each

This course will include a systematic study of the various aliphatic and aromatic hydrocarbons and their derivatives with emphasis on modern theories of structure and reactivity. The laboratory will include the synthesis, purification and identification of organic compounds. Three lecture and three laboratory hours per week.

Prerequisites: Chemistry 171-172.

Physics

181-182 General Physics 4 semester hours each

This is an introductory course in college physics. It includes a study of mechanics, heat, sound, magnetism, electricity, light, and optics, with a survey of modern physics. Practical uses of the principles of physics are emphasized by the solution of numerous problems and by laboratory experiments. Three lecture and 3 laboratory hours per week.

Prerequisites or corequisites: Mathematics 103 and 105, or 109.

185-186 Physics 5 semester hours each

This is a more thorough and rigorous introduction to the fundamental principles of physics than is offered in Physics 181, 182. It is especially designed for engineers and for physics, chemistry, or mathematics majors. Emphasis is placed on an analytical study of

the fundamental principles of mechanics, heat, sound, electricity, light, and modern physics, with much stress being laid on the solution of problems involving engineering applications of these principles. Three lecture hours and 6 problem-drill and laboratory hours each week.

Corequisites: Mathematics 210, 211, 212

DEPARTMENT OF SOCIAL SCIENCE

DR. CALVIN DICKINSON, *Chairman*

101-102 Western Civilization 3 semester hours each

A survey of history from the ancient times to the present. Emphasis is placed on major civilizations of the Near East, Greece, Rome, the Middle Ages, the Renaissance, the Reformation, and the Enlightenment, through 1945. Three hours per week.

201-202 United States History 3 semester hours each

A survey of the influences and forces that have made our country what it is today. Outside reading in primary and secondary sources. Three hours per week.

Sociology

205 Sociology 3 semester hours

An introduction to the principles of sociology, the structure and function of society. A basic course designed to meet the needs of beginners in this field. Three hours per week.

207 Marriage and the Family 3 semester hours

An intensive study of the American family as a basic institution in our culture, involving an analysis of courtship and marriage as well as the organization and function of the family.

Government

108 Government 3 semester hours

Objective is to acquaint the student with the basic principles, organization, and functions of American national government. A brief view is also taken of state governments. Three hours per week.

Geography

151 Introductory Geography 3 semester hours

This course is designed to introduce the student to the interrelationships that exist between man and his physical environment.

Elements and classifications of the physical environment, man's ability to adjust to or alter that environment, and the geographical processes resulting from that interaction will all be analyzed as they appear in major regions of the world. A textbook, class lectures, film strips, and outside reading requirements will be utalized in accomplishing this objective.

SOCIAL SCIENCE HONORS

An honors might be taught parallel to any course in the Social Science Department and would be designated by an "H" after the number of the course. An honors involves an intensified study of the subject matter of the regular course and would involve research projects and seminar work. The students would be a limited number of sophomores chosen by the professors. The course would carry three semester hours credit. An attempt will be made to schedule one honors each year.

Psychology

201 General Psychology

3 semester hours

This course is a survey of the problems, principles and methods of psychology. The study leads to advanced study in psychology. Three hours per week.



PICKING UP YARDAGE FOR CHOWAN



GIANT PINE TREES LINE CAMPUS WALK

The Directory

THE BOARD OF TRUSTEES

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* Ex-Officio



Term Expiring 1970

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Term Expiring 1971

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William C. Norris	Greensboro
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Term Expiring 1973

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*Ex-Officio



STUDENTS CHAT WITH CHAPEL SPEAKER

THE BOARD OF ADVISORS

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<i>Georgia-Pacific Corporation, Retired</i>	
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<i>J. P. Stevens and Co., Inc</i>	
Mr. Claude F. Gaddy	Raleigh
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<i>Virginia Electric and Power Company</i>	
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Mr. Charles P. Landt	Raleigh
<i>President, Cameron-Brown Company</i>	
Mrs. Robert F. Marks	Boykins, Virginia
Dr. A. T. Mayo	Portsmouth, Virginia
<i>Vice Chairman, Chowan College Board of Advisors</i>	
<i>Mayo-Barham Clinic</i>	

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- Mr. James M. Piette Franklin, Virginia
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Resident Manager, Franklin Plant
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Executive Vice-President,
The Planters National Bank and Trust Co.
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- Dr. Edward H. Pruden Raleigh
Pastor Emeritus, First Baptist Church
Washington, D. C.
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Chairman of the Board, Rose's Stores, Inc.
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- Mr. J. Guy Revelle, Jr. Murfreesboro
Chairman, Executive Committee
Chowan College Board of Trustees
- Mr. Don G. Matthews, Jr. Hamilton
- Dr. Bruce E. Whitaker Murfreesboro
President, Chowan College

EXECUTIVE COMMITTEE

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E. R. Evans	Ahoskie
J. E. Ferebee	Camden
E. L. Hollowell	Edenton
Herbert Jenkins, Jr.	Aulander
Don G. Matthews, Jr.	Hamilton
Charles L. Revelle, Sr.	Murfreesboro
M. E. Valentine, Sr.	Raleigh
Oscar Creech	Ahoskie
(Honorary Life Trustee)	

GROUNDS COMMITTEE

A. O. George, Sr., <i>Chairman</i>	Roanoke Rapids
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Mrs. M. H. Mitchell	Ahoskie
Mrs. G. B. Storey	Murfreesboro

ENDOWMENT COMMITTEE

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Mrs. C. W. Beasley	Colerain
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E. P. Brown, Sr.	Murfreesboro
J. Carlton Cherry	Ahoskie
Merrill Evans	Ahoskie
Roland Garrett	Elizabeth City
Dr. E. B. Gatten	Franklin, Virginia
Phil Godwin	Gatesville
Mrs. W. R. Lawrence	Colerain
Angus McKeller	Jackson
Cohen W. Parker	Aulander
R. Hunter Pope	Enfield
J. A. Pritchette	Windsor
William R. Raynor	Ahoskie
J. Guy Revelle, Jr.	Murfreesboro

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Dr. Gilbert T. Stephenson	Pendleton
Russell L. Stephenson	Wilson
George T. Underwood	Murfreesboro
A. J. Watkins	Henderson
H. D. White	Rocky Mount
B. M. White-Hurst	Roanoke Rapids

GENERAL COUNSELS

J. Guy Revelle, Jr., <i>General Counsel</i>	Murfreesboro
L. Frank Burleson, Jr., <i>Assistant General Counsel</i>	Murfreesboro

THE ADMINISTRATION

Bruce E. Whitaker	President of the College
B. Franklin Lowe, Jr.	Dean of the College
Ben C. Sutton	Business Manager
R. Clayton Lewis	Dean of Students
Bobby S. Cross	Director of Development
R. Hargus Taylor	Chaplain to the College
Phillip L. Royce	Director of College Relations
Darrell H. Nicholson	Registrar
E. Frank Stephenson, Jr.	Director of Admissions
J. Irving Brooks	Dean Emeritus and Assistant to Director of Admissions
Clifton S. Collins	Director of Guidance and Counseling and Director of Student Financial Aid
Vicki Lynn Tolston.....	Associate Dean of Students - Women
James Earl Dilday	Associate Dean of Students . Men
.....	Bursar
James Joyner Swain	Director of Alumni Affairs
Clarence S. Williams	Assistant Director of Admissions
Sarah G. Wright	College Nurse
Jack Hassell	Superintendent of Buildings and Grounds
B. Thomas Vann.....	Director of Housing
William Graham.....	Security Officer

ADMINISTRATIVE ASSISTANTS

Mrs. Marie Landing.....	Secretary to the President
Mrs. Marjorie Sewell.....	Secretary to the Dean of the College
Mrs. Elaine Cooke.....	Assistant to the Bursar
Mrs. Aldeen Gatewood.....	Assistant to the Bursar
Mrs. Peggy Hare.....	Secretary, Business Manager
Mrs. Betty Lou Futrell	Secretary, Dean of Students
Mrs. Rose Drake	Secretary, Department of Development
Miss Janie Davis.....	Secretary, Department of Development
Mrs. Wanda Pearce.....	Secretary, Director of Admissions
Mrs. Ruby Holoman	Assistant to the Registrar
Mrs. Louise Dunn	Assistant to the Registrar
Mrs. Ruth Marks.....	Secretary, Director of Graphic Arts
Mrs. Edith Parker.....	Switchboard Receptionist
Mrs. Lynn Gray	Secretary, Chaplain, Director of Athletics, Director of Nursing
Mrs. Alice Vann.....	Secretary, Faculty
	Secretary, Director of Guidance and Counseling
Mrs. Peggy Rich	Secretary, Associate Dean of Students

HEAD RESIDENTS

Mrs. Alva Bowling	Head Resident, College Street Hall
Mrs. Irma Leigh Callis	Head Resident, McDowell Columns
Mr. Clifton S. Collins	Head Resident, East Hall
Mrs. Ann P. Faulkener	Head Resident, Jenkins Hall
Mr. Jerry A. Morris	Head Resident, Mixon Hall
Mr. David A. Rich	Head Resident, West Hall
Mrs. Martha M. Rock	Head Resident, Belk Hall
Mr. Kenneth R. Stevens	Head Resident, South Hall

THE FACULTY

- BRUCE E. WHITAKER, (1957), *President of the College*
B.A., Wake Forest University
B.D., Th.M., Th.D., Southern Baptist Theological Seminary
Additional Graduate Study, George Peabody College for Teachers
- B. FRANKLIN LOWE, JR., (1964) *Dean of the College, Religion*
B.A., Furman University
B.D., Southeastern Baptist Theological Seminary
Ph.D., Emory University
- MAX L. ALLEE, (1970), *Psychology*
A.B., M.A., University of Florida
Additional Study, Bonn University (West Germany)
- UNDINE W. BARNHILL, (1965), *English*
B.A., Meredith College
M.A., East Carolina University
Additional Graduate Study, Lafayette College, Harvard University,
University of North Carolina at Chapel Hill, East Carolina
University, North Carolina State University at Raleigh
- BETTY N. BATCHELOR, (1961), *English, Spanish*
B.A., Atlantic Christian College
M.A., Additional Graduate Study, University of North Carolina at
Chapel Hill, Universidad Interamericana
- SHIRLEY WILLIAMS BOWERS, (1966), *Science*
B.A., M.A., Graduate Study, East Carolina University
- STEVE FRANKLIN BRANNON, (1969), *English*
A.A., Warren Wilson College
B.A., Tusculum College
M.A., East Tennessee State University
- ROBERT W. BROWN, (1963), *Music*
B.A., Atlantic Christian College
M.Ed., Florida State University
Additional Graduate Study, Catholic University, Wake Forest
University, East Carolina University, Boston University
- HELEN G. BURGWYN, (1964), *Business*
B.S., University of North Carolina at Greensboro
Additional Study, East Carolina University, Georgia State College
- MARYIVA CARPENTER, (1966), *Nursing*
B.S.N., Whitworth College
M.N.A., Syracuse University

MORRIS E. CARSON, (1966) *Spanish*

B.A., Lynchburg College

M.A., University of Mississippi

PhD., Universidad Interamericana

Additional Graduate Study, University of Virginia

TRELLES G. CASE, (1964), *Music*

B.M., University of Southern Mississippi

M.M., Florida State University

Studies at the Mozarteum, Salzburg, Austria

Additional Graduate Study, University of North Carolina
at Greensboro

JAMES M. CHAMBLEE, (1959), *Music, Chairman,*
Department of Music

B.A., University of North Carolina at Chapel Hill

M.A., Columbia University

Ph.D. Candidate, University of North Carolina at Chapel Hill

GEN SEN CHU, (1966), *Assistant Librarian*

B.A., Tankong College of Arts and Science

M.A., Appalachian State University

Additional Graduate Study, College of William and Mary,
University of Maryland

BARRY M. COHEN, (1969), *History*

B.A., Rice University

M.A., University of Texas

Additional Graduate Study, Syracuse University

CLIFTON S. COLLINS, (1967), *Director of Guidance and*
Counseling, Religion

B.A., University of Richmond

B.D., Southeastern Baptist Theological Seminary

M.A., East Carolina University

JANET A. COLLINS, (1964), *Physical Education*

B.S., Westhampton College of the University of Richmond

Graduate Study, Southeastern Baptist Theological Seminary

M.Ed., University of North Carolina at Chapel Hill

Graduate Study, Texas Woman's University

WELLESLEY T. CORBETT, JR., (1969), *Sociology*

B.A. Ed., University of Florida

M.Ed., University of Florida

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- ANNA BELLE CROUCH, (1958), *English*
B.S., Southeast Missouri University
M.R.E., Additional Graduate Study, Southern Baptist Theological
Seminary
M.A., Columbia University
Additional Graduate Study, East Carolina University, Union
Theological Seminary, Virginia State College
- JAMES B. DEWAR, (1967), *Science*
B.A., M.A., East Carolina University
Additional Graduate Study, Colorado State University, Oregon
State University
- PHYLLIS D. DEWAR, (1966), *Science*
A.B., East Carolina University
M.S.T., Illinois Wesleyan University
Additional Graduate Study, Louisiana State University, Oregon
State University
- JANE C. DICKIE, (1966), *Mathematics*
B.A., Duke University
Graduate Study, North Carolina State University at Raleigh,
East Carolina University
- W. CALVIN DICKINSON, (1961), *Social Science, Chairman,*
Department of Social Science
B.A., M.A., Baylor University
Ph.D., University of North Carolina at Chapel Hill
- ANDREA T. EASON, (1969), *Business*
A.A., Independence Community College
B.S., Kansas State College
M.Ed., Virginia Polytechnic Institute
Graduate Study, Old Dominion University
- PATRICIA B. EDWARDS, (1961), *Business*
B.S., M.A., Appalachian State University
- WANDA G. EDWARDS, (1969), *Nursing*
B.S., Medical College of Virginia
- ANN S. EMERY, (1970), *English*
A.A., Everett College
A.B., Baylor University
M.R.E., Southwestern Baptist Theological Seminary
M.A., West Virginia University
Additional Graduate Study, Marshall University

BRUCE CHARLES FRYER, (1970), *History*

B.A., Juniata College

M.A., Wake Forest University

Ph.D. Candidate, Indiana University

JAMES G. GARRISON, (1958), *Physical Education, Chairman*
Department of Physical Education

A.A., Gardner-Webb College

B.A., Western Carolina University

M.A., East Carolina University

Additional Graduate Study, University of North Carolina at
Chapel Hill, University of North Carolina at Greensboro,
University of South Carolina, University of California -
Santa Barbara Extension

JAMES EUGENE GIBBS, (1969), *Science*

A.A., Chowan College

B.S., M.A., East Carolina University

Graduate Study, University of Virginia

HERMAN W. GATEWOOD, (1963), *Graphic Arts,*
Acting Chairman, Department of Graphic Arts

Attended Danville Technical Institute

Graphic Arts Diploma, Additional Study, Chowan College,
Old Dominion University

J. CRAIG GREENE, (1970), *Art*

B.A., Mars Hill College

M.F.A., University of North Carolina at Greensboro

ACHESON A. HARDEN, JR., (1970), *Mathematics*

B.A., Williams College

M.A., North Carolina State University at Raleigh

BERNICE KELLY HARRIS, (1963), *Distinguished Professor,*
Creative Writing

B.A., Meredith College

Graduate Study, University of North Carolina at Chapel Hill

Litt.D., Wake Forest University

Litt.D., University of North Carolina at Greensboro

North Carolina Award in Literature

GERALDINE L. HARRIS, (1966), *Assistant to the Librarian*

B.S., M.A., East Carolina University

114 *Chowan College*

JOHN P. HARRIS, (1964), *Science*

A.A., Louisburg College

B.S., M.A., East Carolina University

Additional Graduate Study, Worcester Polytechnic Institute,
North Carolina State University, University of North
Carolina at Chapel Hill

ANN LONG HARTER, (1964), *Librarian*

A.B., University of Kentucky

M.A., University of Kentucky

Additional Graduate Study, University of Florida, East Carolina
University

JERRY LEE HAWKINS, (1958), *Physical Education*

A.A., Gardner-Webb College

B.S., M.A., Western Carolina University

Additional Graduate Study, East Carolina University, University of
North Carolina at Chapel Hill, University of Michigan
University of California - Santa Barbara Extension

GEORGE L. HAZELTON, (1966), *Science*

B.S., East Carolina University

M.A., Wake Forest University

Additional Graduate Study, West Virginia University, North
Carolina State University at Raleigh, University of
South Carolina, East Carolina University

CHARLES A. HELMS, (1961), *Business*

B.S., M.A., Appalachian State University

Additional Graduate Study, University of Missouri, University of
South Carolina, Georgia State College, University of North
Carolina at Greensboro

C. JEFFERSON ISHEE, (1969), *Music*

A.B., M.M., University of North Carolina at Chapel Hill

JEAN F. KING, (1964), *English*

B.A., M.A., West Virginia University

Additional Graduate Study, University of North Carolina at
Chapel Hill, University of Chicago

REBECCA ANN KINNAMON. (1967), *English*

B.A., Maryville College

M.A.T., Duke University

Additional Graduate Study, Duke University

EDITH LARSON, (1965), *English, Drama*

B.A., University of Illinois

M.A., University of North Carolina at Chapel Hill

Additional Graduate Study, East Carolina University

R. CLAYTON LEWIS, (1968), *Dean of Students, History*

B.A., Wake Forest University

M.A., East Carolina University

Additional Graduate Study, University of North Carolina
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SYLVIA H. LIVERMAN, (1964), *Business*

B.S., M.A., East Carolina University

Additional Graduate Study, University of North Carolina
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WILLIAM I. MARABLE, (1956), *English, Languages*

B.A., College of William and Mary

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WILLIAM P. McCRAW, (1963), *Physical Education*

B.S., Old Dominion University

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Additional Graduate Study, College of William and Mary,
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DELL L. McKEITHAN, (1967), *English*

B.A., University of North Carolina at Chapel Hill

M.A., University of North Carolina at Greensboro

Additional Graduate Study Northwestern University, Wake
Forest University, Appalachian State University

DAISY LOU MIXON, (1951), *Religion, Chairman, Department
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B.A., Winthrop College

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Additional Graduate Study, New York University, Union
Theological Seminary

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A.A., Chowan College

B.S., M.A., East Carolina University

Additional Graduate Study, University of North Carolina at
Chapel Hill, University of Richmond, University of
Mississippi

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B.A., University of Illinois

M.S., Southern Illinois University

M.A., University of Louisville

116 *Chowan College*

ALMIRA H. OCKERMAN, (1965), *Nursing, Chairman*

Department of Nursing

B.S., M.N.A., University of Minnesota

Additional Graduate Study, Washington University, New York
University

EARL J. PARKER, (1969), *Religion*

B.A., Wake Forest University

B.D., Yale University

Ph.D., University of Edinburgh

Additional Graduate Study, Duke University,
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A.A., Chowan College

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B.D., Southeastern Baptist Theological Seminary

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Additional Graduate Study, University of North Carolina
at Chapel Hill, East Carolina University

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Graphic Arts Diploma, Chowan College

B.S., Arkansas State University

M.S., South Dakota State University

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B.A., Meredith College

B.M.T., Southern Baptist Theological Seminary

M.A., Ph.D., Cornell University

Additional Graduate Study, Columbia University, Harvard
University

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B.A., University of North Carolina at Greensboro

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Additional Graduate Study, North Carolina State University
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ROWLAND S. PRUETTE, (1967), *Religion*

B.A., Wake Forest University

B.D., M.A., Duke University

Additional Graduate Study, Union Theological Seminary

THOMAS E. RUFFIN, JR., (1957), *Business, Acting Chairman*

Department of Business

B.S., M.A., East Carolina University

Additional Graduate Study, Northwestern University,
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B.S., Concord College

M.Ed., Virginia Polytechnic Institute

Additional Graduate Study, University of Tennessee, College of
William and Mary, University of North Carolina at Greensboro

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Additional Graduate Study, University of Illinois,
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B.S., M.A.Ed., East Carolina University

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A.A., Lees-McRae Junior College

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Graduate Study, University of North Carolina at Chapel Hill

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Additional Graduate Study, University of North Carolina at
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B.S., Concord College

M.Ed., University of Georgia

Additional Graduate Study, University of Virginia

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B.S., Union University

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Additional Graduate Study, East Carolina University, Rutgers
University, Oklahoma State University

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A.B., Guilford College

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CHARLES P. STEVENS, (1967), *Graphic Arts*

Diploma in Graphic Arts, Chowan College

B.S., Arkansas State University

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SARAH B. TANKARD, (1965), *Nursing*

B.S., Radford College

B.S.N., Medical College of Virginia

Additional Graduate Study, Virginia Commonwealth University

HARGUS TAYLOR, (1963), *Chaplain, Religion*

A.A., Cumberland Junior College

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B.D., Th.D., Southern Baptist Theological Seminary

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B.S., Campbell College

M.A., East Carolina University

Additional Graduate Study, Converse College, East Carolina University

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Graduate Study, East Carolina University

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B.S., Radford College

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Additional Graduate Study, University of Maryland, University of Missouri

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B.S., M.A., East Carolina University

Additional Graduate Study, Colorado State College, North Carolina State University at Raleigh, University of Missouri

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B.S., Purdue University

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B.S., Appalachian State University

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M.A., George Peabody College for Teachers

Additional Graduate Study, Union Theological Seminary, Hebrew Union College Biblical and Archaeological School

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B.A., University of Richmond

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Premier Degree, L'University de Dijon

Additional Graduate Study, University of Virginia

NORMAN EDWARD WOOTEN, (1967), *Mathematics*

B.S., Wake Forest University

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J. IRVING BROOKS, (1956-1961), *Dean of the College*

B.A., College of William and Mary

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Additional Graduate Study, University of Richmond,
College of William and Mary

FRANCES WHITE COLEMAN, (1953-1968), *Religion, English*

B.S., Radford College

B.M.T., Southern Baptist Theological Seminary

M.R.E., Presbyterian General Assembly Training School

Additional Graduate Study, Duke University, Southeastern Baptist
Theological Seminary, University of North Carolina at
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JOHN McSWEENEY, (1952-1968), *Graphic Arts, Chairman,
Department of Graphic Arts*

B.S., Bissell College

Graduate Study, University of Pennsylvania, Temple University

Master Printer

BELA UDVARNOKI, (1952-1963), *Social Science*

Undergraduate Degree, University of Budapest

Th.M., Ph.D., Southern Baptist Theological Seminary

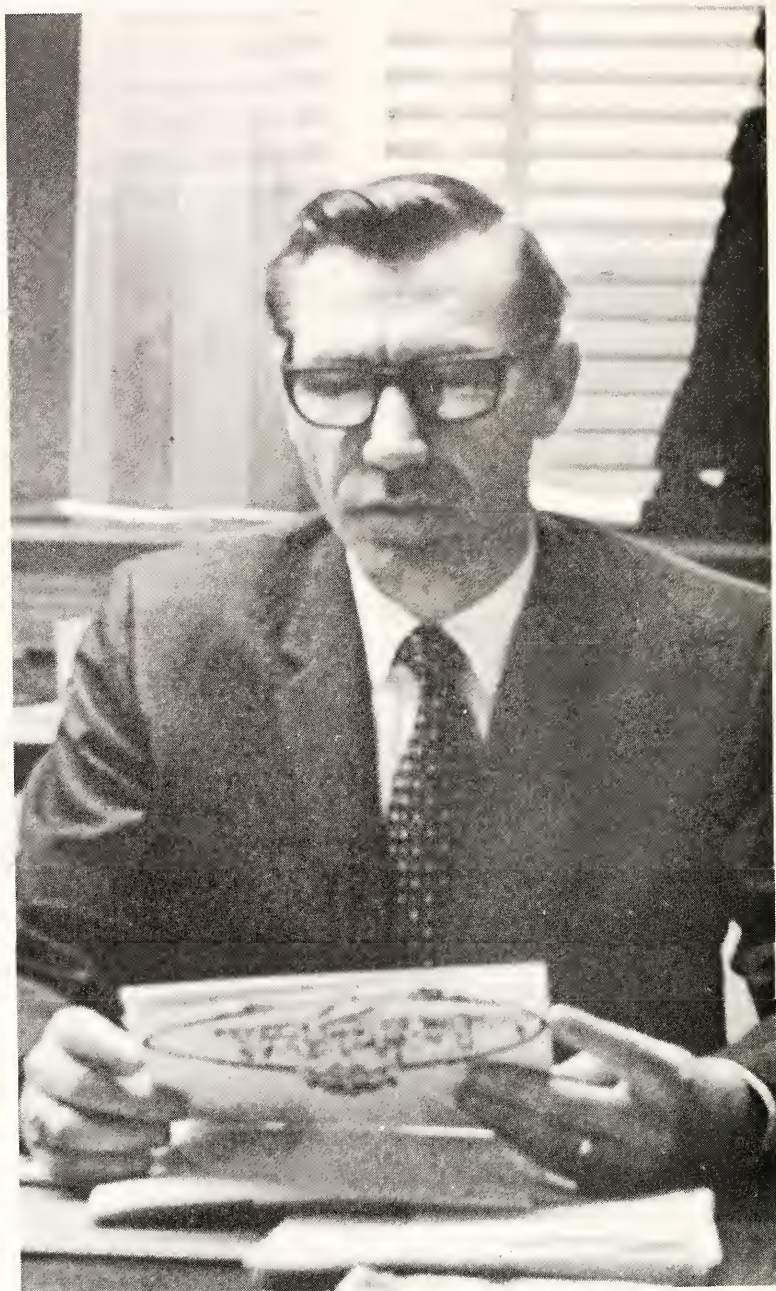
Additional Graduate Study, University of Hamburg,
University of Chicago

MARY WOOD, (1960-1969), *Science*

B.A., Waynesburg College

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CLAYTON LEWIS, *Dean of Students*

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- Brown, Elliott H.
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- Brown, James M. 300
Rocky Mount, N. C.
- Brown, Walter D.
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Burnette, Donna L.
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138 *Chowan College*

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- Boze, William T.
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- Brackett, Marlor L.
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- Bradley, Charles F.
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135 Poplar Ave. N. W.
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- Brandt, Dan A.
8901 Glenbrook Rd.
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- Breslauer, Don M.
939 Taylor Run Pkwy.
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- Bridges, Gary W.
2 Marilea Cir.
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- Bridgers, Linda C.
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- Broadbelt, Richard W.
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- Brooks, Mary F.
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- Brown, Albert A.
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- Brown, Charles C.
9026 Delwood Dr.
Vienna, Va.
- Brown, Deborah K.
1324 Lakeview Dr.
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- Brown, Donna M.
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- Brown, Evelyn R.
8544 Chesapeake Blvd.
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- Brown, Larry A.
225 Scott St.
Orange, Va.
- Brown, Mary C.
3808 Flowerfield Ct.
Norfolk, Va.
- Brown, Mary E.
2601 Rodgers St.
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- Browne, Marilyn E.
9278 Arapahoe Rd.
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- Bunch, William, L.
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Burnam, James F.
8805 Derbyshire Rd.
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Butterton, Dave W.
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Emmaus Folly
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Du, Susan E.
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Du Priest, Gary L.
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9105 Kristin La.
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Fenstermacher, Rhonda R.
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Ferguson, James K.
4955 Monta Vista St.
Winston Salem, N. C.
Ferguson, Linwood S.
1413 E. Wright Rd.
Greenville, N. C.
Fields, James S.
8405 Zell La.
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Murfreesboro, N. C.
Flora, Vernon J.
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144 *Chowan College*

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 Freeman, Ford W.
 100 Riverside Dr.
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